

# **Lancaster Commission on Disability Meeting Minutes**

**August 18, 2015**

## **Lancaster LLC /Senior Center**

Members Present: Mike McCue, Chairman; Lesley Alison, Rose Bissonnette, Daryl Blaney, Marilyn Chambers, Lorry Doucet, and Carolyn Stump.

Public Present: Rose McDonald, Greg Stirk

Mike called the meeting to order at 6:15 pm.

1. REVIEW & APPROVE MINUTES FROM 7/21/15 MEETING
  - a. Approved meeting minutes of 7/21/15
2. TOWN PROJECTS, COMMISSIONS OR COMMITTEES, BUSINESSES etc. as needed
  - a. Town Projects
    - i. Prescott Building: Lesley met together with Ryan McNutt, Town Administrator, the Project Architect, Patrick Guthrie from Spencer & Vogt Group, and Mary Bulso, Project Manager. Lesley reported that the Architect stated they specialize in historical renovations & that all was going according to plans. There is to be a ramp on the side of the building as a main entrance, which opens into an area just inside the building where the elevator is located. The main town offices & bathrooms are planned on the first level. Counter levels will be at regular and wheelchair height for certain offices. Meeting rooms, and other areas are on other floors. We still need to find out more definitive information on how these other floors are to be utilized. All doors will be widened. Lesley has business cards for the Project Architect. Design plans etc. from the architect to be sent to Ryan McNutt, who will forward them to COD.
      1. The key need at present is to see the plans. Mike will follow up with Ryan. Also, Mike will request space for COD office.
      2. Is Prescott Building on Historic Register? (Rose asked)
      3. Who is in charge of directing the project and what will be in the building? – Examples include but not limited to: which town offices, commissions, historical with museum room, other departments etc.?

- b. Commissions or Committees
  - i. Rose shared brief information, from the National Amputee Convention she recently attended, regarding hiking trails – measuring, signage for level of accessibility etc. The Presenter at the Convention, works with state parks and is even willing to travel to share and educate on proper trail construction/ accessibility. For more information contact Rose Bissionette. Rose will provide contact information and more details for COD, and via Daryl to the Trails Coalition, as well as copies of materials she received.
- c. Businesses
  - i. No new information
- 3. Accessibility Awareness Month – planning / actions
  - a. Reviewed and updated tasks list
- 4. Other / Misc as needed
  - a. Member terms expiring & needing renewal: Marilyn Chambers, Rose Bissionette
  - b. Mike received another OML update dated August 11, 2015.
    - i. Mike to print copies.
  - c. Mike has various pamphlets from the Worcester ADA Gala Event in July which Daryl will add to Resource list.
  - d. Rose MacDonald & Greg Stirk, guests from Bigelow Garden, reported that measuring for curb cuts has begun, but that they are still waiting to hear from Rep. Naughton when he returns from Afghanistan.
  - e. Documents from Carolyn's laptop transferred to USB flash drive, and minutes tonight & task sheet done on the flash drive itself, as planned.

Meeting adjourned at 8:10 pm

Respectfully submitted,

Carolyn Stump, Minutes Secretary

