

December 2020 COD Minutes  
Zoom format

December 15, 2020

Present: Mike McCue, Rose Bissonnette, Lesley Allison, Lorry Doucet, Andrea Shephard (Lancaster Recreation Committee); volunteer present: Pat Maguire

Meeting called to order: 6:30pm

1. Minutes for the November meeting were accepted as amended.
2. Hometown Bank Plaza: Mike visited the plaza to assess the accessibility of the businesses that Lorry mentioned were out of compliance. A contact phone number is needed for further action on this topic. Lorry is working to obtain the phone number.
3. Gazebo: It appears the location has been moved again. The location and position of the opening will impact the length of the mat required. There was an article in The Item about the gazebo accessibility compliance at the last Select Board meeting where Select member Jason Allison was firmly advocating to make the gazebo accessible ASAP . Win Clark remains committed to assisting with ramp design and build. If Win can create a drawing of his plans for a proposed gazebo ramp, COD will review. ACTION ITEM: Andrea will follow up with Win Clark regarding his involvement. She will get back to Mike.
4. Playground: Andrea reported she is getting quotes for an accessible swing. She has seen an accessible gate handle in a playground in Sterling. Mike explained the recommendation for a mat to improve access to the swing, however, the depth of the mulch may make this path difficult to place. The splash pad is accessible due to the ramped accessible pathway extension into the playground area. ACTION ITEMS: Andrea to share her resources with Lesley via email. Andrea will ask the fencing company that was used about an accessible handle.
5. Proposed COD 2021 initiatives:
  - a. Community Outreach. How can we best attain community feedback to improve accessibility and address other needs of the disabled in our town? Outreach ideas included: multiple community Facebook pages, phone calls, mailings, use of schools, use of Senior Center, use of town wide email. What are the good questions to ask? Consider breaking down ideas into different accessibility topics.
  - b. Emergency preparedness - The pamphlet being designed at McCue & Associates will address all residents of Lancaster with highlighted areas for persons with disabilities.
  - c. ACTION ITEMS: Lesley will follow-up on hearing impaired individuals in town with regard to access to town meetings. What is the process to ask for access? Mike will follow up with Jeff Dougan of the MOD regarding laws on signing at public meetings.

Meeting adjourned: 8:00pm

Respectfully submitted,  
Lesley Allison