

COD Meeting Minutes  
June 21, 2022

Members Present: Chair Mike McCue, Rose Marie Bissonnette, Daryl Blaney, Lesley Allison;  
Volunteers Present: Pat Maguire, Jim Peters, Kathy Suits

Meeting called to order: 6:04pm

1. Lancaster resident, Lisa Engle, attended the initial portion of the meeting to discuss accessibility for a hearing impaired individual to a previously taped town meeting. Closed captioning was not available based on her initial research. She will check in with Sterling-Lancaster TV to see what can be done. COD members commented that closed captioning should be present for all town meetings.
2. May COD meeting minutes will be generated, shared, and reviewed at the July meeting.
3. Emergency prep guide updates reviewed.
  - a. ACTION ITEM: Lesley Allison will prepare a 3 paragraph summary of best practices for evacuation of disabled persons based on the information found in the National Fire Protection Association's (NFPA) "Emergency Evacuation Guide for People with Disabilities ".
4. Town survey report
  - a. Daryl sent the group a report of his town sidewalk review via email. He has taken photos that can be included. Daryl will add Kathy Suits review to the report as well. The COD will recommend to the town administration that Main Street sidewalks should be the priority for repairs with a few major adjoining streets such as Sterling Road and Center Bridge Road.
5. Lancaster Accessibility Awareness Month (LAAM).
  - a. Local emergency preparedness will be the centerpiece.
    - i. Time is a concern. The Emergency Preparedness Guide must get to town officials for review ASAP.
  - b. Daryl is on the schedule to speak at The Village Church on October 1st.
  - c. Other Ideas for LAAM:
    - i. The COD could co-host an event with Lancaster's Fire Department, Police Department, and Town Administration to showcase the Emergency Preparedness Guide.
    - ii. We will include events at schools, churches, and the library as we have in the past.
    - iii. Lesley is willing to present at the Unitarian Church again this year.

Meeting adjourned: 8:34pm

Respectfully Submitted,  
Lesley Allison