

COD Meeting Minutes
December 20, 2022

Present: Mike McCue, Lesley Allison, Daryl Blaney; Guest: Kelly Dolan, Lancaster Health and Human Services Coordinator

Absent: Rose Marie Bissonnette, Geno Brazeau

Volunteers present: Pat Maguire, Jim Peters

Meeting was called to order: 6:15pm

1. Minutes: September and October minutes were accepted.
2. Emergency Preparedness Guide Status: Mike is awaiting town approval to finance the printing and distribution of paper copies.
3. Special Town Meeting Accessibility:
 - Due to the overwhelming attendance at the Special Town Meeting in November, this meeting lacked some appropriate accessible features and should be improved upon for future meetings where the attendance is anticipated to be unusually large.
 - There was a citizen complaint regarding a lack of remote accessibility for the meeting. Town administration is meeting with the Massachusetts Attorney General's office to discuss the possibility of remote meeting access.
 - There is another Special Town Meeting scheduled for January 28, 2023 at 10am. The COD should be involved in the planning of improved accessibility over the last meeting in order to implement COD-recommended measures including but not limited to, the following:
 - i. A temporary increase in accessible parking for the event.
 - ii. A specified admittance line for disabled individuals to avoid prolonged waiting to enter the building.
 - iii. Remote accessibility for the meeting if determined to be legal by the Massachusetts Attorney General
 - Kelly Dolan will be the "reasonable accommodation coordinator" for this upcoming meeting.
 - Kelly and Mike will meet to discuss the issues and start formulating a plan.
 - COD will send feedback to Mike regarding ideas for accessible access for the meeting ASAP so he can compile for Kelly.
4. Follow-up on the homeless individual looking for housing in Lancaster:
 - Kelly put him in contact with elder services but has not heard back from him. Neither Kelly nor Mike have heard from the resident since this intervention.

Meeting Adjourned: 7:19pm

Respectfully submitted,

Lesley Allison