



Lancaster CPA Comm Minutes 11/16/23 via  
Zoom

Members Present: Linnea Lakin Servey, Win Clark, Regina Brown, Margot Hammer-Streeter

The Chairman convened the public hearing at 6:01 pm.

Member Clark welcomed Dick Trussell, Joe Mule, Bob Lidstone, Anne Olgivie and others, and then presented an overview of what the CPA Committee does and what type of projects are funded with CPA funds.

Member Brown asked what falls under the administrative section.

Discussion ensued regarding what would be considered administrative, such as public hearing advertisements, project signs, and any legal costs, etc.

Anne Olgivie asked how long funds can be rolled over into the next fiscal year to save for bigger projects.

Member Clark said that funds can be saved but there needs to be a yearly vote to distribute them. Chairman Lakin Servey said that the CPA Committee has the authority to bond for larger projects to help pay for them, and noted that the ten percent can continue to grow annually if not used for projects, with no cap.

Discussion ensued regarding how to distribute funds within each category.

Member Clark presented the projects that have begun and noted how smoothly the process was last year.

Chairman Lakin Servey gave a shout out to the construction company who donated time and materials to build the dugouts.

Member Clark then outlined some of the potential open space and rec projects that funds could be used for and stressed that anyone who wants to put forth a project should speak to the associated boards/committees to get additional support and momentum.

Ms. Alix Turner, Selectboard member, congratulated the committee for good work. She said the committee could have their own guidelines and was wondering if any votes have been taken to adopt such.

Member Clark said the committee hasn't designed its own criteria to date but have discussed creating some guidelines to attach with the application. He said that the more shovel ready a project is, bonus points are added.

Ms. Turner asked how Land Trust projects could fit in as they benefit the town but not with town owned property.

Discussion ensued regarding how this could be handled, such as by adding a deed restriction that the land would remain open space, etc.

Mr. Lidstone said that improving parking areas and expanding access to Land Trust properties would be a helpful use of the funds.

Discussion ensued regarding what different parcels would be part of this.

Mr. Lidston said they are working to have an application for parking improvement, etc. into the Committee in January and asked what the best approach is.

Member Clark said that as much specific detail as possible is the best route and further discussion ensued.

Member Brown asked for clarification as to whether trail maintenance would be appropriate. Member Clark said maintenance is not something that qualifies. Member Brown said that maintaining paths for handicapped access is beneficial to the town.

Joe Mule, Library Director, said that having money earmarked for the windows was wonderful. He said he will have another project and wondered if having letters of support with the application would be helpful.

Of note: yes, this would be helpful, whether from individuals or from a town board member. Additionally, town owned buildings can use CPA funds for interior restoration of historic buildings.

Member Clark listed several possible projects for the coming year.

Chairman Lakin Servey said the website [communitypreservation.org](http://communitypreservation.org) has a lot of helpful information.

The public hearing was closed.

The only agenda item was the scheduling of the next meeting, which will be on Wednesday, December 13, 2023, at 6 PM.

Member Brown made a motion to adjourn at 7 pm. The motion was seconded and passed unanimously via roll call vote.

Respectfully submitted by Margot Hammer-Streeter

Approved 12/13/23