

TOWN OF LANCASTER  
CONSERVATION COMMISSION  
Lancaster Town Hall Auditorium  
November 28, 2017

Members Present: Ken Rapoza, Tom Christopher, Peter Farmer, James Lavallee, and Bonnie Mae Smith

Absent: Nate Stevens

Also Present: David Koonce, Conservation Agent

There being a quorum present, Chairman Rapoza called the meeting to order at 7:00 PM.

**New Business:**

- **Discussion: Laurel Phillips: Request to remove trees along the common driveway at 392 Hill Top Road**

*Present Laurel Phillip*

Ms. Phillips stated she thinks the trees are on Conservation land but is unsure of the boundary. David Koonce, Conservation Agent stated he went out and looked at about ten trees. The largest is about eighty inches in diameter. He said Ms. Phillips has legitimate concern; these could come down in a storm. He recommended having a surveyor stake the boundary line. After some discussion by the Commission they decided to have Agent Koonce contact Whitman & Bingham and get an estimate to see how much it would cost to have them survey stake the boundary line.

- **Discussion: Bartlett Conservation Area Planned Boardwalk**

A draft plan of the proposed boardwalk was handed out to the Commission. There was \$75,000 appropriated at Town Meeting for the design and permit of the boardwalk. The fifteen hundred foot boardwalk shows five crossings of the Wekepeki Brook. After much discussion Chairman Rapoza asked for this to be placed on the agenda for the next Conservation Commission meeting. He said he would contact the Town Administrator and ask him to attend to discuss the boardwalk.

- **Discussion: Beaver Dam issue**

Chairman Rapoza informed the Commission of a beaver dam issue that has been constructed fifty feet from the old dam. He commented he would like the beavers trapped. There was no objection from the members.

**Items for Approval and Signature**

- Certificate of Compliance 193-0540 (Hollister: 156 Langen Road)  
The Commission discussed the septic system repair.

**A motion to approve the Certificate of Compliance for 156 Langen Road was made by Bonnie Mae Smith. James Lavallee seconded the motion. No discussion. VOTE: 5-0-0.**

Agent Koonce informed the Conservation Commission that he received a Public Records request concerning 310 Fort Pond Road.

**Minutes**

The minutes of September 12, 2017

**A motion to approve the minutes of September 12, 2017 was made by Bonnie Mae Smith; Peter Farmer seconded. No discussion. VOTE: 4-0-1 (James Lavallee).**

Minutes of September 24, 2017

**A motion to approve the minutes of September 24, 2017 was made by Bonnie Mae Smith; Tom Christopher seconded. No discussion. VOTE: 5-0-0.**

Minutes of November 14, 2017

**A motion to approve the minutes of November 14, 2017 was made by James Lavallee; Peter Farmer seconded. No discussion. VOTE: 4-0-1 (Ken Rapoza).**

**Adjourn**

**At 8:07 PM Peter Farmer made a motion to adjourn the meeting; James Lavallee seconded. VOTE: 5-0-0.**

Respectfully submitted,

Debra Dennis  
Office Manager