

TOWN OF LANCASTER  
CONSERVATION COMMISSION  
Lancaster Community Center  
March 28, 2017

Present: Chair Ken Rapoza, Nathan Stevens, Vice-Chair, Thomas Christopher, and Bonnie-Mae Smith

Absent: Peter Farmer, Jim Lavallee and Ruth Anderson,

Also Present: David Koonce, Conservation Agent

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There being a quorum present, Chair, Ken Rapoza called the meeting to order at 7:01 PM.

**Continued Public Hearing – Request for Determination of Applicability, Town of Lancaster DPW, 36 & 66 Shirley Road**

*Present: Kevin Bartlett, DPW Superintendent*

Mr. Kevin Bartlett stated that the water issue had been brought to his attention at 36 and 66 Shirley Road and to address the issue he is proposing a small drainage swale. The swale will be placed within the Town's Right of Way with 3 inch stone and will drain into a nearby stream.

**At 7:05 PM Mr. Nathan Stevens made a motion to close the public hearing for the Request for Determination of Applicability for the Town of Lancaster Department of Public Works at 36 and 66 Shirley Road. Ms. Bonnie Mae Smith seconded. No discussion. VOTE: 4-0-0.**

**At 7:06 PM Mr. Thomas Christopher made a motion to issue a Negative Determination of Applicability for 36 and 66 Shirley Road. Ms. Bonnie Mae Smith seconded. No discussion. VOTE: 4-0-0.**

**Discussion, DPW dumping snow in the Nashua River**

*Present: Kevin Bartlett, DPW Superintendent*

Chair Ken Rapoza stated that he received notice that DEP was contacted regarding snow being dumped into the river during the last snow storm. Chair Rapoza informed Mr. Bartlett that the Commission would be happy to work with in him to find an appropriate location to store snow.

Mr. Bartlett apologized for dumping the snow in the river, and stated that the department has snow storage areas that are outside the Commissions jurisdiction that he will be sure to sure in the future.

**Continued Public Hearing – Notice of Intent, McGovern Boulevard Lots, LLC McGovern Boulevard Lot 14-4H-1A**

**Continued Public Hearing –Notice of Intent, McGovern Boulevard Lots, LLC McGovern Boulevard Lot 14-4H-1B**

*Present: Mr. Bill Hannigan, Hannigan Engineering*

Mr. Bill Hannigan stated that at the last meeting the Commission requested a few items and those items have been added to the plans.

Mr. Koonce had some questions regarding the river front restoration and what was proposed to remediate the proposed work within the river front.

Mr. Hannigan went over the plan details for the work on site and what is proposed for remediation in the river front.

There was a brief discussion regarding the proposed work in the river front area and the restoration that is proposed.

**At 7:33 PM Mr. Nathan Stevens made a motion to close both public hearings for McGovern Boulevard Lots 14-4H-1A and Lot 14-4H-1B. Ms. Bonnie Mae Smith seconded. No discussion. VOTE: 4-0-0.**

**At 7:34 PM Mr. Nathan Stevens made a motion to issue an Order of Conditions for McGovern Boulevard Lot 14-4H-1A and an Order of Conditions for McGovern Boulevard Lot 14-4H-1B. Mr. Bonnie Mae Smith seconded. No discussion. VOTE: 4-0-0.**

### **New Business**

#### **Discussion, 2685 North Main Street, Corey Austin**

Mr. Corey Austin stated that he was hired to do work at 2685 North Main Street. Mr. Austin stated that the septic system was approved by the Board of Health and all the permits were done by David. E. Ross Associates. Mr. Austin stated that he did not know that Ross Associates did not file the appropriate permits.

Mr. Koonce stated that he received a call in the office from the installer looking for a silt fence inspection and that is when he discovered that there was not filing for the work on the property. Mr. Koonce stated that no work has begun on the property but there needs to be a filing.

Mr. Koonce asked the Commission if they wanted a Request for Determination for the septic system or a Notice of Intent. Mr. Koonce stated that the closest point of disturbance is 77 feet from the wetland and would feel comfortable with a Request for Determination for the property.

The Commission members stated that they have no issues with a Request for Determination being filed for the proposed work.

#### **Discussion, Update ArcGIS Software**

Mr. Koonce stated that he spoke to the Town's IT Director, John DiTommaso, regarding the \$100 single user ArcGIS Software. Mr. Koonce stated that the single user application that was discussed at a previous meeting is not available for municipalities. Mr. Koonce stated that the cost of a municipal private license with ArcGIS is around \$1,236 with a \$400 annual maintenance fee.

Mr. Christopher stated that the ArcGIS would be very useful for the Commission to have and see issue with available funds.

**At 7:51 PM Mr. Thomas Christopher made a motion to allow \$1,236 to be used to purchase a single user for ArcGIS and an additional \$400 for annual maintenance using available funds. Mr. Nathan Stevens seconded. No discussion. VOTE: 4-0-0.**

**Approval of Minutes March 28, 2017 meetings**

The Commission reviewed the minutes from February 14, 2017

**At 7:57 PM Mr. Thomas Christopher made a motion to approve the minutes from March 28, 2017 as written. Mr. Nathan Stevens seconded. No discussion. VOTE: 4-0-0.**

**Adjourn**

There being no further business to discuss, the public meeting adjourned at 8:01 PM.

Respectfully submitted,

Heather Hampson  
Office Manager