

Lancaster Cultural Council Meeting Minutes
Wednesday, August 16, 2017
Lancaster Community Center
6:30 PM

Attendees: Present: Donna Rosander, Maureen Hardy, Pat Doyle, Kerry Flathers, Michele McDonald, Marie Sullivan.

Absent: Denise Hurley, Jenn Shea-Kettles, Kathy Foell

Call to Order: Meeting called to order at 6:31pm.

Welcome and Introductions

Approval of Minutes 12/31/2016: Marie Sullivan reviewed the minutes from the December 2016 meeting. Minutes were approved by M. Sullivan, K. Flathers, and M. MacDonald. Other members present were not at the December meeting.

New England Symphony Orchestra Modification Request: The orchestra requested a modification. Date, venue and music change was necessary. They were awarded \$250. The Modification Request was not approved.

Status of 2016 Grant Reimbursements

Outstanding grants:

Lancaster Community Center \$500

Fitchburg Art Museum \$100

New England Symphony Orchestra. \$250

MCC changes for 2017

Marie reviewed a status report (LCC account form) that is submitted by September 30th.

MCC Training Clarification – new members are required to review documents.

Grant payment pilot- we are involved in the pilot to give the funds to requesters and then we get reports. We must follow payment process guidelines.

Reminder to members - Conflict of Interest exam needs to be done every two years on-line.

Review of local guidelines (council priorities). Marie Sullivan read a revised purpose to the group. Unanimous acceptance of the revised statement was offered.

Notice of Grant Application Process

Notice for proposals will be placed in Item, Town center, Senior Center, Library. Marie review the announcement used last year. The same ad will be used.

Other Business

Last year we had \$4,600 for grants and that will likely be the amount available this year. October 15, 2017 is the deadline for proposals.

Next Meeting Monday, November 6 at 4:00.

Adjournment: Meeting Adjourned at 7:31

Meeting minutes will be submitted to TownClerk@lanasterma.net