

Finance Committee Meeting
Via Zoom
Wednesday, October 7, 2020
6:00 pm

Present: Jay Riley (JR), David DiTullio (DD), Michelle Vasquez, (MV), Susan Smiley (SS), Dick Trussell (DT), Cheryl Gariepy (CG) Town Finance Director

JR Made a Motion to Call the Meeting to Order at 6:05 pm, MV 2nd, Vote 5 Yes, 0 No

DT Made a Motion to Approve 9/23/2020 Minutes, SS 2nd, Vote 4 Yes, 0 No. JR abstained, not present

- 1) Discussion on Department Budget Cuts
 - a) Most cuts were based on historical trends
 - b) Requests from Departments
 - i) COA
 - (1) No costs were provided on the COA Community Outreach Position at time of meeting
 - (2) Increase Meetings/Conferences to \$500 and increase Repairs/Maintenance \$1,000. JR made a motion to approve total increase of \$1,500, DD 2nd, Vote 5 Yes, 0 No
 - (3) Meals Coordinator will remain \$9,000
 - (4) Trips \$0, prior year was \$22
 - (5) Volunteer Appreciation/Food – paid by revolving account which will allow extra room for other expenses
 - ii) Dept of Public Works
 - (1) Increase Tree Removal to \$18,000. JR made a motion to approve, SS 2nd, Vote 5 Yes, 0 No
 - iii) Fire Department
 - (1) Purchase of new vehicle \$39k to be paid with proceeds from sale of town land. Existing vehicle will transfer to inspections/training/other travel. Will sell old vehicle (former police vehicle) to pay for accessories for new vehicle. JR made a motion to approve, MV 2nd, Vote 5 Yes, 0 No
 - iv) Police Department
 - (1) Requesting new vehicle for \$35k to be paid with proceeds from sale of town land. JR would like to hold off until FY2022
 - (2) Repairs/Maintenance – requesting to increase from \$10k to \$20k. Over last 4 years R&M was \$17k/\$19k/\$18k/\$14k. MV made a motion to increase R&M to \$15k, JR 2nd, Vote 5 Yes, 0 No
 - (3) Education Supplies – requesting to increase from \$970 to \$13,970 (\$13k increase). Fire Department will allocate \$10k from their budget to the Police Department. JR made a motion to increase Education Supplies to \$13,970 with \$10k coming from Fire Department Budget and \$3k from Free Cash, 2nd SS, Vote 5 Yes, 0 No
 - (4) Salaries – requesting increase of \$44,913 due to change in employment structure. JR made a motion to increase salary \$44,913, DD 2nd, Vote 5 Yes, 0 No
 - 2) Special Town Meeting – JR will send letter to Board of Selectmen requesting a Special Town Meeting to amend the Operating Budget prior to their next meeting scheduled for 10/19/20.
 - 3) New Business - None
 - 4) Next meeting – October 20, 2020 – Tentative Agenda: Final 2021 Budget and 2022 Budget Schedule

MV made a motion to Adjourn at 8:33 pm – 2nd by DD, Vote 5 Yes, 0 No