

**.Finance Committee Meeting  
Prescott Building – 1<sup>st</sup> Fl Conference Room  
Monday, February 3, 2020  
6:00 pm**

Present: David DiTullio (DD), Michelle Vasquez, (MV), Susan Thompson (ST), Cheryl Gariepy (CG) Town Finance Director

Not Present: Jay Riley (JR)

- 1) DD Made a Motion to Call the Meeting to Order at 6:00 pm, ST 2<sup>nd</sup>, Vote 3 Yes, 0 No.
- 2) Motion to approve 1/27/2020 Minutes deferred due to lack of quorum
- 3) FY 21 Library Department Budget Review
  - a) Wages increased per contractual agreement
  - b) Children's circulation is up 39% with new programs and summer reading projects
  - c) Most expenses are level funded except Software Support which decreased \$1428 and Educational Supplies which increased \$4740. Will need to spend an additional \$10k on Educational Supplies to meet the Required Media Expense Certification which allows reciprocity lending with other towns. These funds will be raised through Trust Funds, Revolving Funds, Grants and Friends of the Library.
  - d) Looking to apply for a \$50k grant to replace/fix roof and windows in Children's Section
- 4) Next meetings
  - a) 2/10/2020 Recreation, Council on Aging and Planning Board Budget Review
  - b) 3/2/2020 School Department Budget Review for Minuteman and possibly NRSD

DD made a motion to Adjourn at 6:58 pm – 2<sup>nd</sup> by MV, Vote 3 Yes, 0 No