

COA/LCC Meeting

November 15, 2021 at 9:30AM

Lancaster Community Center - in person and via ZOOM

Join Zoom Meeting:

<https://us02web.zoom.us/j/85212560797>

Meeting ID: 852 1256 0797

Attendees:

Alix Turner, Director

Members:

	Present	Absent
Judie Maclean	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nicole Kanis – Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Deborah Ducharme	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Linda Cutler	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frank Macgrory	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ann Mazzola	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Others present:

Susan Munyon

Sheila Casey, Friends of Lancaster Seniors

David Bartlett, CSL

David James, Admin Asst

Meeting was called to order at 9:39 by Alix Turner (Nicole Kanis was still on her way in)

Approval of Minutes

- October 4, 2021, minutes were approved with no changes.

Friends Updates: (Jay or Designee)

- Sheila Casey gave the report
 - Approximately \$26,000 in checking account
 - Oil Fund set up with Fraticelli Oil with \$1,000 to start

- \$1,200 for dumpster for Lancaster senior
- Pancakes brought in a smaller amount this past month

Director's updates (Alix)

- Covid-19 update
 - Indoor mask mandate in place for ALL buildings/businesses still in effect in Lancaster
- LCC/SC vacation coverage/hours
 - Alix still has been unable to use vacation time due to work load
- PR/Marketing
 - "Beauty Around Us" art show
 - Art show a real success
 - Opening reception was well attended
 - Lots of food, thanks to work of many volunteers
 - Census insert due shortly
 - Other media mentioned
- Budget Status
 - Need to consider and evaluate priorities
- Senior Tax Work-off Program
 - Simplified form and requirements are in effect, and working!! No asset requirements.
- Gardening Updates (Sheila)
 - MCI-Concord work crew rebuilt three (3) beds.
 - Garden has been "put to bed" for the year
 - New registration forms for 2022 season are being generated.
- Building Updates. Cleaning etc.
 - STILL NO HEAT IN THE GYM
 - Carpets and chairs downstairs have been cleaned
 - Water leaks in CLS and Veteran's Office have been repaired. Need painting
 - Still some mold in lower stairwell
- Food service updates- MOC etc. (Alix)
 - "congregate" count decreased due to people moving or opting out
 - Investigating possible in-house options
 - Thanksgiving Dinner with Friends will be 11/18/2021
 - Will be using the lower level due to lack of heat and lower attendance (21 people).
 - Sandee's will cook the turkeys.
 - Strict BOH rules (Tracy will be here to check vaccine cards)
 - Grab-and-Go an option with about 30 reservations
- Programming
 - Tower Hill "Sparkle" on December 8 with Wine & Dine
 - Freeport trip is full
 - XMAS lights contest this year?

- Pickleball ramping up quickly
 - Holiday event December 12, 2-4PM, with Santa and quartets and chorus from Worcester Men of Song. Food similar to art show (appetizers). Heat??
 - Nashoba High School concert 12/17. Van should arrive at 10:45.
- Grants (Alix)
 - Age Friendly grant application in process by Alix Turner
 - Will need to file/complete Art Show Cultural Council Grant report
- Administrative and Personnel
 - A couple of applications for CSL position have been submitted
 - Alix Turner will evaluate and schedule interviews as appropriate
 - New van driver will be starting November 29. Betty Ann Alphen.
- Liaisons or Subcommittee Review (all) – no report
- Winter planning
 - Events?
 - Fitness?
 - Dementia planning?
- CSL update
 - David Bartlett currently in that position and performing admirably
- Next meeting date – December 13, 2021, 11:00AM (ZOOM meeting ID changed)

Meeting adjourned at

Respectfully submitted,



David R. James, Admin Assistant