

COA/LCC Meeting

October 4, 2021 at 10:00AM

Lancaster Community Center - in person and via ZOOM

Join Zoom Meeting:

<https://us02web.zoom.us/j/85212560797>

Meeting ID: 852 1256 0797

Attendees:

Alix Turner, Director

Members:

	Present	Absent
Judie Maclean	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nicole Kanis – Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Deborah Ducharme	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Linda Cutler	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Frank Macgrory	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ann Mazzola	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Others present:

Mary Ann Cleary, Nashoba Neighbors

Sheila Casey, Friends of Lancaster Seniors

David Bartlett, CSL

David James, Admin Asst

Meeting was called to order at 10:06 by Alix Turner (Nicole Kanis was still on her way in)

Approval of Minutes

- September 13, 2021, minutes were approved with no changes.

Friends Updates: (Jay or Designee)

- Sheila Casey gave the report
 - Pancake breakfast and Open Mi BBQ netted about \$200 in the month
 - \$477 income from quilt raffle

- \$139 spent on gift cards. COA need only ask if/when any are needed
- Balance in checking: \$27,666.26
- Next Friends meeting 10/8/2021

Director's updates (Alix)

- Covid-19 update
 - Indoor mask mandate in place for ALL buildings/businesses in Lancaster
 - COA/LCC issued a warning about being seen without a mask at some point on 9/28/2021. Anonymous reporter.
 - Lancaster up to 53% vaccinated.
 - Next flu shot clinic 10/5/2021
- LCC/SC vacation coverage/hours
 - Alix has been unable to use vacation time due to work load
- PR/Marketing
 - Need more advertisers in "Crier" or we risk losing free printing
 - "Crier" published ON TIME this month!
 - Alix suggested COA members take copy of newsletter to local businesses
 - 10th Anniversary party VERY successful
 - "Beauty Around Us" art show coming in November
 - Entry deadline extended to 10/20/2021
 - Lot of artists in Lancaster
 - Need help setting up, reception, takedown
- Budget Status
 - No reports from finance since June
- Senior Tax Work-off Program
 - On BOS agenda for finalization of new policy (removing asset requirements and simplifying form)
- Gardening Updates (Sheila)
 - Sheriff's department workers said they would love to help with garden
 - Sheila Casey to coordinate with Ann Mazzola on this
 - Winding down for the season – next meeting 10/6/2021 in Senior Center
 - Radish seeds planted in several beds as a soil enhancement
 - Gardener's Contract being revised for 2022 to clarify responsibilities
 - Friends still have \$400 allocated toward garden expenses
- Building Updates. Cleaning etc.
 - Tereso out on sick leave; substitute cleaner in place
- Food service updates- MOC etc. (Alix)
 - "congregate" count decreased due to people moving or opting out
 - Investigating possible in-house options
 - Thanksgiving Dinner with Friends will be 11/18/2021
 - Need BOH guidance/ruling on options
 - Waiting for confirmation from Sandee's re:cooking
 - Grab-and-Go an option

- Programming
 - See activities in October “Crier”
 - No trip in November
- Grants (Alix)
 - Age Friendly grant application in process by Alix Turner
- Administrative and Personnel
 - A couple of applications for CSL position have been submitted
 - Alix Turner will evaluate and schedule interviews as appropriate
- Liaisons or Subcommittee Review (all) – no report. Remove from agenda
- Fall planning
 - Hoping to have a Holiday Concert in December
 - Worcester Men of Song an option
 - Reminder that October 11 and November 8 are holidays.
- CSL update
 - David Bartlett currently in that position and performing admirably
- Next meeting date – November 15, 2021, 9:30AM

Meeting adjourned at

Respectfully submitted,



David R. James, Admin Assistant