

## **COA/LCC Meeting Minutes**

Monday, May 22<sup>nd</sup>, 2023

10:00 AM

Lancaster Community Center

Café Room

<https://us02web.zoom.us/j/87647643485>

**Meeting ID: 876 4764 3485**

### **Members:**

	<b>Present</b>	<b>Absent</b>
<b>Nicole Kanis – Chair</b>	<b>x</b>	
<b>Linda Cutler</b>	<b>x</b>	
<b>Frank Macgrory</b>	<b>x</b>	
<b>Jay Moody</b>	<b>x</b>	
<b>Roberta Windsor</b>	<b>x</b>	

### **Others present:**

- Kelly Dolan, Director of Health and Human Services
- Caitlin Roy, COA Outreach and Activities Coordinator
- David James
- Sheila Casey
- Susan Munyon
- Mary Lou McCarthy

**Meeting called to order by Nicole Kanis at 10:05am.**

### **Approval of Minutes**

- Minutes of the April meeting were unanimously approved without any corrections.

### **Friends of the Lancaster Seniors**

- Sheila Casey shared financial report (attached).
- The Friends are working to develop a senior tax relief fund to assist seniors through donations.
- Sheila Casey has drawn up a new Crier ad and Caitlin Roy will format this for the Crier.
- The Friends will be sending out an annual letter along with a magnet including important and emergency numbers.
- The Friends will be hosting an art show, winter dance and fashion show. Dates to be determined.

**Department of Health and Human Services**

- Caitlin Roy provided a recap of programs provided since January 2023 and attendance at each program.
  - 24 new programs have been offered at the LCC since January 2023.
  - Caitlin Roy will be starting a Caring for the Caregiver support group to be held monthly.
  - Other upcoming scheduled programs for June and July were discussed.
  - The board was encouraged to suggest any future programs or educational sessions that they feel would be helpful to the community.
  - Aging Services of North Central Massachusetts will be providing training on Elder Protective Services to HHS, Fire, Police, BOH and COA. Two identical training courses will be held on 5/31/23 and 6/16/23.
  - Kelly Dolan reported that MOC will provide educational sessions on financial assistance options and programs in the months of August and September.
  - Kelly Dolan has been in contact with the AARP Tax Aid Program and will formally apply; however, this program is based solely on volunteer ability to provide the needed hours.
  - Kelly has applied for the grant based Affordable Connectivity Program to provide technology and assistance for older adults.
  - Kelly also plans to apply for a grant through the Massachusetts Cultural Council.
  - Through a grant, the LCC patio gardens are being refreshed with ADA complaint walkways to the community gardens and parking lot.
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- Nicole Kanis inquired about the Senior Tax Work off program and how many individuals participate in the program. Kelly provided this information and will locate a copy of the policy to share. A possible information session hosted at the LCC was also discussed.
  - Susan Munyon provided information on the library's concert series and discussed food planning ideas for this.

Next Meeting is scheduled June 23, 2023 at 9:00am.

Meeting Adjourned 11:05AM.

Respectfully submitted,

Caitlin Roy

Outreach and Activities Coordinator, Department of Health and Human Services