



COA/LCC Meeting Minutes

Monday, June 23rd, 2023

9:00 AM

Lancaster Community Center

Café Room

<https://us02web.zoom.us/j/89037220114?pwd=NWp4K0k5cE5ERkMyWjlzWE9DOFo2UT09>

Meeting ID: 890 3722 0114 Passcode: QvErS8

Members:

	Present	Absent
Nicole Kanis – Chair		x
Linda Cutler	x	
Frank Macgrory	x	
Jay Moody	x	
Roberta Windsor		x

Others present:

- Kelly Dolan, Director of Health and Human Services
- Caitlin Roy, COA Outreach and Activities Coordinator
- Sheila Casey
- Susan Munyon

Meeting called to order by Kelly Dolan at 9:05am.

Approval of Minutes

- Minutes of the April meeting were unanimously approved without any corrections.

Friends of the Lancaster Seniors

- Sheila Casey shared financial report (attached).
- The Friends are working to develop a senior tax relief fund to assist seniors through donations.
- The new Friends advertisement is in the July Crier.

Department of Health and Human Services

- Caitlin Roy discussed all upcoming July programming.
- 157 services have been conducted in the last month.
- 15 home consultations have been completed in the last month.
- HHS continues to work collaboratively with LPD and LFD.
- There have been 232 scans-ins at the LCC this past month.
- A reminder about the importance of using scan cards will be added to the August Crier.

- Kelly is working with My Senior Center to discuss costs of a mobile scanner that could be used for van trips and outdoor events on the patio and garden.
 - Kelly discussed the upcoming Kindness Rocks program that will be taking place during the Horse Shed Fair in September.
 - Kirk Downing from NRSD has requested to attend an upcoming COA meeting to discuss the school project update. This will likely be scheduled for August.
 - The board was encouraged to suggest any future programs or educational sessions that they feel would be helpful to the community.
 - Kelly plans to send an email to the LCC community looking for volunteers and instructors for classes.
 - Kelly discussed the Tax Fairness Committee and request for COA board to appoint a member to sit on this committee.
 - A new ED for Bigelow Gardens will be starting in July and working closely with HHS department.
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- Susan Munyon discussed ideas for events on the Town Green during the Horse Shed Fair including a farmer's market and Geohashing.
 - Susan Munyon also expressed the importance of social programming for the community.
 - Susan Munyon discussed additional outreach opportunities for the LCC and discussed her concerns related to the Town's website.
 - Susan Munyon suggested the town and COA conduct outreach regarding the Senior Tax Work-Off Program.
 - Jay Moody inquired about the LCC advertising in the Clinton Item. Kelly shared that she has contacted them and provided them the Crier and monthly calendar.
 - Jay Moody also noted that he would like to see COA programming on the electronic road signs.
 - Linda Cutler suggested the LCC hold a painting class and a trip to an animal shelter or farm rehab. She also noted an outdoor sign with current programming may be helpful.
 - Linda and Jay discussed the Memorial School Reuse Committee noting they would like the COA board to be more involved. Their next meeting is scheduled on 7/5/23 at 6:30PM in the Nashua Room at the Library.

Next Meeting will be scheduled in August 2023.

Meeting Adjourned 10:20AM.

Respectfully submitted,

Caitlin Roy

Outreach and Activities Coordinator, Department of Health and Human Services