

# LANCASTER COA MINUTES

March 21, 2018

**Attendees:** Alix Turner (Director), Jay Moody (Chairman), Michele Macdonald, Judie MacLean, Jo-Agnes Santangelo, Marilyn Largey (CSL), David James (Friends), Beverly Fiske (NM), Deb Ducharme (NM), Sheila Casey (NM), Marie Espinola (NM).

**Meeting Called to Order at 9:15 AM.**

**Chairman's Statements:** *Anonymous communication from Bigelow Gardens:* First, we discussed a letter in the Item, which thanked the Center for providing coffee and doughnuts to the Bigelow Gardens Residence during the last power outage.

Next was the anonymous letter saying that Bigelow Gardens residents are not being informed with what is going on at the Center and that Alix, "is holding the newsletter hostage". Alix said that many residents don't realize that the newsletter comes every two months. The Board agreed that the residents need to take responsibility for getting information. There are a lot of things put forth in this anonymous letter that are not factual. Jo-Agnes suggested that we post the letter with our reply in the common room of Bigelow Gardens. Alix will draft a letter and Jay will approve it.

**Approval of COA Minutes from December 20, 2017:** The minutes were approved with the addition of Michele Macdonald's name as an attendee.

**Chairman's Statements:** Due to weather-related postponements, we are now back to our response to the letter of complaint which we discussed at our December 20, 2017 COA meeting. The Board voted to send out Draft #2.

**Policies:** Jay spoke up about the need to write up policies regarding food storage, plant care and medical equipment storage. We discussed the location of medical equipment storage and limiting the quantity of items to keep. Discussion as to who would pick up the medical equipment and to which organization it would be taken. Orlando has shown interest in doing this.

**Fire Department List:** We need to refresh our list of improvements. We've made a lot of progress in this thanks to Deb and Rick.

**AARP Tax Training:** Marilyn will get us more information regarding the dates and locations of training to anyone interested in volunteering to help others do their taxes.

**Meals on Wheels:** Right now, we serve nine people here in Lancaster. MOC is increasingly difficult to work with and it gets complicated when we have another town (Bolton) coming in. Should we move away from MOC, maybe we could use Growing Places in conjunction with MOW to get more nutritious food to seniors?

The kitchen is supposed to be finished by June. Orlando would like it to be used exclusively by World Farmers but what we have been needing most for a long time has been MORE SPACE and we need use

Alix reported that AARP drivers education class will be held on Wednesday May16, 2018 from 9:45 AM to 3:00 PM.

Monday April 23, 2018 at 5:00 PM is a special selectman's meeting.

**Programming:** Alix said that the trip to Arnold Arboretum on May 11, 2018 is popular but there could be still a few openings.

Health Fair is to be held October 3, 2018. We've received a lot of positive replies in the RSVPs. Rite Aid will be at the Fair administering flu, pneumonia and shingles shots.

Gardening Program - is doing well. A garden-healthy lunch is served every Thursday. The public is invited.

Our Solstice Soiree will be held June 20, 2018 from 6:00 PM to 8:00 PM. Everyone is encouraged to attend! There was discussion as to whether to serve wine at this event and whether or not it's worth the cost of liquor licenses which would be \$235.00 altogether.

**Building & Maintenance:** Alix reported that Rick took over for Dave Foster. Scott has not been here evenings. He's been busy cleaning the Old Town Hall and the Prescott Building. Alix took a video of the flooding which came through the SLCTV entrance. Renovations for the World Farmers project is supposed to be completed by this June.

**Meeting Adjourned at 10:55 AM.**

Respectfully submitted,

Sheila Casey