

Council on Aging Minutes

May 30, 2019

Lancaster Community Center Meeting Room

Attendees: Nicole Kanis, Jay Moody (former COA chair and current selectman), Robert Winsor , Judie MacLean, David James (Friends of Lancaster Seniors), Ann Mazzola, Alix Turner (COA director), Jane-Anne Crossman, Michele Macdonald

Absent members: Frank MacGrory, JoAgnes Santangelo

N.B. Michele Macdonald took minutes as no Senior tax abatement worker had been assigned to do Minutes.

Meeting called to order at 1:45 p.m.

Friends updates:

David reported that the current Friends checking account balance is \$13,113.91.

\$5465 was spent on fitness equipment and supplies. An upright bicycle is a desired piece of equipment for a future purchase. Many positive comments have been received concerning the new fitness equipment purchases.

Director's update:

The COA board needed to be reorganized due to Jay's departure. Ann nominated Nicole to be the new Chair.

Michele seconded the nomination. Nicole

was unanimously elected. Judie will remain as the vice chair. A senior tax abatement worker is desired as the secretary. A board member is still needed to be treasurer. This role would entail being a liaison with the Finance Committee and dealing with the budget. Roberta Is considering this role.

Personnel issues:

Olga's last day was today, Thursday, May 30th. David James has volunteered to do the Administrative Assistant job on an interim basis. He will start Monday, June 3rd.

Job descriptions for the Community Services liaison and the Administrative Assistant will be reviewed.

Backstage Gym:

An open house for the new stage gym is scheduled for Monday, June 10th from 5-7 pm and Tuesday, June 11, 9-11 am. A fitness instructor will be present to answer questions.

The equipment and other supplies were purchased through the generosity of the Friends of the Lancaster Seniors.

Town counsel is investigating insurance issues and waivers.

Jane-Anne elaborated on items that were accomplished on the cleaning and reorganization of the stage area and the recreation office. A wish list was developed by Jane-Anne for action items.

Motion to adjourn made by Michele, seconded by Nicole. Adjournment at 3:28 pm.

The next scheduled COA meeting is to be Thursday, June 13th at 9 am. Henceforth meetings are the second Thursday of the month.

Respectfully submitted,
Michele Macdonald