

# LANCASTER COA MINUTES

June 27, 2018

**Attendees:** Alix Turner (Director), Jay Moody (Chair), David James (Friends), Frank MacGrory, Michele Macdonald, Jo-Agnes Santangelo, Elsie Lively, Judie MacLean, Beverly Fiske (Friends), Sheila Casey (NM), Mary Bilski  
**Meeting called to order at 9:02 AM.**

**Chairman's Update:** Jay reported that he, Jo-Agnes, Judie, Michele and Alix met with Orlando and Stanley to discuss building needs (a small generator) and repairs. We also asked for town rules and regulations in writing. The small generator request was denied. For other requests, we were told to make a list of what we need, get on the warrant for the October town meeting and have a good representation of people who care about the Community Center at that meeting. Jay thinks that this is a good idea but...how do we go about mobilizing people? A flyer? Door to door? Elsie will put an announcement on social media (the Center's Facebook Page). Jay wants someone in town as a public relations person and a photographer. Alix added that PR is our most important subcommittee. Mary, as an Eagle Ridge resident, will give us names on the Eagle Ridge Board. Alix spoke to Orlando about a "Welcome Packet" to give to new Lancaster residents. The trench dug by Piper Electric is still not filled in. Piper missed the deadline. They had been called and Alix has called them yet again.

**Director's Updates:** Recap of the Summer Solstice Soiree: It was fabulous! Jay went to pick up the catered food. We had approximately 120 people. Melissa took photos. The AARP Safe Driving Course was a success. More details about the AARP Volunteer Tax Training Course will be coming soon from Marilyn. Alix said that a Meals on Wheels client who lives on Fort Pond Road is unable to leave his home which lies 40-50 steps down from the road. The Commission on Disabilities was not much help. They suggested that he move but it is not that simple.

**End of the Year Finance Budget:** Alix reported that we need a person to work with us on budget and on the Formula Grant. There will be about \$2,000.00 left over. Alix suggests putting the TV in the meeting room where the Wii Bowling could be offered as a new fun activity (Judie says hat she would be champion!). For the kitchen we'd have a larger TV (Dave says 80 inches) to mount on the wall where the clock is now. Marilyn wants us to buy a projector. What is the status of the town's Revolving Fund?

**Grants:** Harvard-Pilgrim may re-up the Gardening Grant and there's a grant available on dementia care.

**Personnel:** Melissa Pelletier has resigned. Her last day is officially July 12, 2018. Her job description has been sent to Orlando. He should have it finished by Friday.

**Upcoming Events:** The Castle Rock movie viewing is set for July 25, 2018 with the rain date set for July 26th. Friends will sell hot dogs and hamburgers. Judie volunteered to help with the popcorn machine and Jo-Agnes will help out with the event. The Health Fair will be held here on October 3, 2018 from 2:00 PM to 6:00 PM. Spaces will sell for \$30.00 and \$35.00. Mary Beth has been making calls to vendors. River Terrace is not sponsoring this year. September 29, 2018 is the Horse Shed Fair and Library Book sale.

**Approval of May Minutes:** Judie made the motion, passed by Frank. Passed with the 'addition of' date.

**Friends Update:** David reported that there's \$16,470.00 in the Friends account with \$5,000.00 allocated for senior fitness. Friends lost about \$30.00 on the Soiree. Dave handed out a list of leftover wines from the Spring Fling, available for purchase by COA members. David said that in the future, it's our intention just to pull the liquor permit from the town for events but let another vendor sell the liquor.

**Our next COA meeting will be Wednesday July 18, 2018.**

**Outreach Committee:** Members are Elsie, Sheila, Jay, Michele, Judie and Jo-Agnes. They will meet on Friday July 13, 2018.

**Meeting adjourned at 10:45 AM.**

Respectfully submitted,

Sheila Casey