

LANCASTER COA MINUTES

August 16, 2017

Attendees: Alix Turner (Director), Marilyn Largey (CSL), David James (Friends), Jay Moody (Chair), Judie MacLean, Frank MacGrory, Michele Macdonald, Jo-Agnes Santangelo, Deb Ducharme (NM), Sheila Casey (NM), Nicole Kanis.

Meeting Called to Order at 9:07 AM.

Friends update: We have \$12,578.82 in our checking account right now. Cost for plastic pitchers from the Dollar Store is still outstanding. We have over \$7,000.00 to spend. We're still waiting for the receipt from the second Tapas on the Terrace event. Friends spent \$325.00 on the first one and donations came in at \$210.00. The Friends Board met yesterday. We're looking to expand the board. We need a clerk.

Note: Copies of the June minutes were handed out and read. Motion made to accept the June minutes. Motion seconded and approved. We do not have July minutes. Due to my experiencing connectivity issues with Comcast, the July minutes were not successfully sent in time for this meeting. --- SMC

Friends update continues: The Friends Board decided that Dave would not make unilateral decisions since there are four board members and we're looking for more. Decisions will be voted upon. I (Sheila Casey) stepped up to serve as clerk. Deb says that a meeting will be set for the end of August. Dave reported that he'll no longer be in charge of lunch here. As of the end of August, he will turn in his key and step down from a position of authority. He will no longer be here from 10:00 AM to 1:00 PM. The town won't be billed for his time since he'll no longer submit time sheets. He will continue to come in to lunch, fill out the meals paperwork and train lunch volunteers. Deb volunteered to help with lunches. Jo-Agnes suggested a mail blast be written highlighting accomplishments of the community center and seeking its support as well as support for Marilyn's position. This mailing can be financed through Friends.

CSL Report: Marilyn said that this afternoon she and Chris Whynot will be finalizing how to do enrollments, discuss cost for AED and CPR training, which will be scheduled for September 14 and December 19, 2017. There will be 12 or 14 participants per class. The goal is to hold two classes per year, two certifications and two recerts.

Meals on Wheels: Alix reported that there aren't many changes. There's a problem with aggressive towing at Bigelow Gardens. Judie will bring up this issue at the next Bigelow Gardens Board Meeting. Maybe exceptions can be made for marked cars such as MOW and the Outreach van.

Programming: The Third Thursdays on the Terrace are doing fairly well. We have a young volunteer making posters which helps to better advertise. We need more volunteers. This event crosses all age brackets. We appreciate the young volunteers. The last of our Third Thursdays is coming up tomorrow. Melissa needs help this afternoon. Tapas plates are priced at \$4.00 each or 3 for ten dollars. (The menu was passed around to members.) Tomorrow, help will be needed by 3:00 PM. Band members get free food and non-alcoholic beverages. An Eclipse Party will be held here on Monday at 1:30 PM. Admission will be \$9.00 for adults; seniors and children age 13 and under is \$7.00. Friends bought 25 pairs of glasses. Ice cream and cookies will be served. There'll be lawn games. There have been many requests for trips. The Brimfield trip on September 8, 2017 includes a picnic lunch. The Sheriff's Picnic is this Saturday August 19, 2017. Alix reported that the Bolton Fair made a big impact on traffic here in town. The fair is a great success but Lancaster gets no money from it. It was suggested that we ask for a fee such as \$5,000.00 which would go towards the Senior Center or the Fair could sponsor trips, the Health Fair or a van.

Gardening Grant: Tapas uses produce from our gardens. The blood pressure clinic was well done. We'd like to have better attendance. The Wednesday Salad Bar went really well. More and more, we're incorporating produce left from our farm stand into our lunches here. We're about \$22.00 ahead from the farm stand and salad bar.

Upcoming Events: Saturday November 25, 2017 in the morning, Santa is returning. After much discussion, it was decided to hold our Thanksgiving Dinner with Friends on November 15, 2017 and decorating for Christmas on November 18th and 20th. Our Fall Ball (masquerade) will be held on September 23, 2017. We'll have a bar. If anyone has time to help decorate, it will be done on September 22nd. Jay suggested that Alix send an e-mail calendar with these dates out to COA members. Wednesday October 4, 2017 is the Health Fair.

Subcommittee: It was suggested to form a subcommittee to prepare and make a presentation to the Finance Committee and Selectman's meeting. Subcommittee members are Jay, Sheila, Marilyn and Alix.

Meeting Adjourned at 10:54 AM.

Respectfully submitted,

Sheila Casey