



EXECUTIVE OFFICE OF TECHNOLOGY SERVICES & SECURITY

COMMONWEALTH OF MASSACHUSETTS | 1 ASHBURTON PLACE, 8TH FLOOR, BOSTON, MA 02108

CHARLES D. BAKER
Governor

CURTIS M. WOOD
Secretary

KARYN E. POLITO
Lieutenant Governor

October 31, 2019

Orlando Pacheco

Town Administrator

Town of Lancaster

Dear Town Administrator Pacheco,

We are pleased to inform you that following review of applications for the competitive Cybersecurity Awareness Grant program, the Town of Lancaster has been selected to participate in the program.

As you know, cybersecurity is a growing threat to communities across the Commonwealth, and we are excited to partner with you to improve the cybersecurity posture of the Town of Lancaster.

This program will make end-user cybersecurity training, assessment and simulation tools, which will be administered by The Executive Office of Technology Services & Security (EOTSS) and ProofPoint, available to employees. As specified in the program application, participation will require:

- Confirmation of executive-level commitment to the program.
- Identification of a point of contact who will work directly with EOTSS and ProofPoint to successfully deploy the program.
- Commitment to ongoing efforts to educate employees throughout this one-year program, including review of reports to identify and encourage employees who have not participated in the training.
- Acceptance of standardized curriculum and scheduling to support a multi-jurisdiction effort.
- Approval for EOTSS and/or ProofPoint to send simulated phishing emails to staff in an effort to better understand cybersecurity posture and educate employees on how to identify phishing attempts.
- Approval for EOTSS to leverage data collected through the program to support efforts to better understand the cybersecurity posture of local government in the Commonwealth.

Your contact for this program will be Ralph DeLeo, ralph.deleo@mass.gov. He will work with you to successfully deploy the program.

Again, we look forward to partnering with you on this critically important initiative to improve cybersecurity posture across the Commonwealth.

Sincerely,

Curtis M. Wood
Secretary