

EXECUTIVE DIRECTOR/MANAGEMENT AGENT
ADVERTISEMENT

The Lancaster Housing Authority seeks an experienced housing administrator or management agent for leadership and management of its programs, properties, and contracts. The Lancaster Housing Authority owns and operates 70 units of state-aided elderly/handicapped public housing.

Minimum Requirements: A minimum of two years' experience in housing management, community development, public administration, or a closely related field that demonstrates strong management and organizational skills. Knowledge of the principles and practices of housing management, finances and maintenance systems in public and private housing is desired. Excellent written and verbal communication skills required. Willingness to work with people of various socio-economic backgrounds. Willingness and interest in working with tenants on a personal level. Knowledge of laws regulating State housing programs is desired. Certification as a Public Housing Manager from a HUD/DHCD approved organization is desired or obtained within one year of employment.

The salary range is up to \$39,304.00 depending on experience and certifications and in accordance with the DHCD Executive Director Salary Schedule/Calculation worksheet. The work week is 18 hrs. Per week. Benefits include paid holidays, sick and vacation time.

To apply in confidence, please submit cover letter and resume to DVMainsail@gmail.com

With "Lancaster E.D. position" in the subject line. A full job description is available upon request at this same email address. DIVERSE APPLICANTS ARE ENCOURAGED TO APPLY.

The deadline for resumes is Monday February 13, 2023 by close of business. Late applications will not be accepted. The Lancaster Housing Authority is an E.O.E.

