

Thayer Memorial Library Trustees Meeting

November 9, 2022

Meeting held via Zoom videoconference

Roll Call

Present were:

Emily Rose, Chair  
David Spanagel, Vice Chair  
Frank Streeter, Secretary  
Ann Frantz  
Karen Silverthorn  
Adam Zand (absent)  
Joe Mulé, Director, Ex Officio

The meeting was called to order at 6:30 pm. Chair Rose called the roll of attendees and opened the meeting.

Past Minutes

None

Next Meeting

The next meeting of the Board of Trustees will be held Wednesday, December 14, 2022 at 6:30 PM. The Board's meetings will continue to be held over Zoom until further notice.

Chair's Report:

Chair Rose reported on the Board's joint meeting with the Select Board on November 7 at which Adam Zand was appointed a new Trustee to fill Trustee Emeritus Frank MacGrory's seat on the Board. Chair Rose asked who might be attending the Library's meeting with the Finance Committee on November 12. As long as there is no quorum, there is no posting requirement. Chair Rose noted that she reached out to Amy Sund to thank her for her interest in serving on the Board and encourage her to stay involved with the Library in the future.

Policy:

There were no new updates. Chair Rose brought up the need for a policy on resignations including a process and asked that the Policy Subcommittee address this matter. Secretary Streeter noted that resignation is already covered in the bylaws.

Advocacy and Fundraising:

The Fundraising Committee met on October 25 and seven people attended. The total raised is now \$26,661.74. The Friends of the Thayer Memorial Library now have over \$100,000 in their accounts, which includes the results of their recent book sale. The Fundraising Committee discovered it needs a Certificate of

Solicitation from the State. The Committee is now applying for one but this pauses their fundraising efforts until they receive their certificate. Director Mulé noted that most of the money the Friends have raised is already somewhat committed for their various activities and that their \$100,000 includes the \$26,661 for the Children's Room windows as discussed above.

Strategic Planning:

Trustee Silverthorn previously distributed the subcommittee's minutes. If possible she would like to give a presentation on the Strategic Plan at the Board's next meeting on December 14. Trustee Silverthorn wants the Board to have a Trustee Code of Conduct or an Accountability Statement. Director Mulé suggested the Board should set its own goals in relation to this.

Director Mulé will distribute a new draft of the Strategic Plan when it is ready, but is likely to postpone any formal presentation until the Board's January meeting. Trustee Spanagel brought up the possibility of having two iterations of the plan review. Director Mulé said goals and objectives is the most important part of the plan and will be presented first even if the whole document isn't finalized. The Strategic Plan must be submitted to the MBLC in January. Director Mulé noted that the document is ready for MBLC but in flux for the Library itself as circumstances change. He intends for this to be an active document for the Library.

Director's Report:

In response to a question from Chair Rose, Director Mulé explained the duties of the two Youth Services Librarians. Both have the same title but somewhat different duties and responsibilities.

Director Mulé gave a quick review of the Library's finances and noted the new formatting of his budget reports. He also reported that the Town's Finance Committee had announced that the budget for FY23 will be a level services budget.

New Business:

None

Adjournment:

There being no further business for the Board to consider,

**Secretary Streeter moved to adjourn; Trustee Spanagel seconded the motion, and the motion passed on a 5-0 vote.**

The Board adjourned and the Zoom meeting ended at 7:59 PM.

Respectfully Submitted,

Frank S. Streeter, Secretary

List of Documents:

Agenda

Chair's Report

Director's Report

TML Fundraising and Advocacy Report