

Thayer Memorial Library Trustees Meeting

July 13, 2022

Meeting held via Zoom videoconference

Roll Call

Present were:

Emily Rose, Chair
Frank MacGrory, Vice-Chair
Frank Streeter, Secretary
Ann Frantz
Karen Silverthorn
David Spanagel
Joe Mulé, Director, Ex Officio

The meeting was called to order at 6:33 pm. Chair Rose called the roll of attendees and opened the meeting.

Past Minutes

After reviewing the minutes from the May meeting and making some minor changes,

Vice Chair MacGrory moved to accept the minutes; Trustee Spanagel seconded the motion, and the motion passed on a 6-0 vote.

After reviewing the minutes from the June meeting and making some minor changes,

Trustee Spanagel moved to accept the minutes; Vice Chair MacGrory seconded the motion, and the motion passed on a 6-0 vote.

Next Meeting

The next meeting of the Board of Trustees will be held Wednesday, September 28, 2022 at 6:30 PM, which is two weeks after the usual meeting on the 2nd Wednesday of the month. The Board's meetings will continue to be held over Zoom until further notice.

Chair's Report:

The Library has a representative on the Memorial School Reuse Committee, (MSRC) which to date has been Secretary Streeter. However, Secretary Streeter announced that he needed to resign from the MSRC due to his new responsibilities on the Planning Board and asked for someone new to take over the position. MSRC Chair Dan Lapen described the Committee and its work. Trustee Frantz agreed to take the position.

Secretary Streeter moved to appoint Trustee Frantz to the MSRC in his stead; Trustee Spanagel seconded the motion, and the motion passed on a 6-0 vote.

Building:

Director Mulé announced that the next RFP for work on the Library will be posted on

July 20. Director Mulé noted that the HVAC system in the Dexter Room has failed, but that he will not replace it pending the results of the RFP. Director Mulé may buy a window mounted air conditioning unit for the Director's Office as it has been the Town's cooling center.

Director Mulé reported that the Library's handicapped accessible parking space in front of the building has been restriped. The back parking lot has been seal coated and is waiting to be striped.

Outreach and Fundraising:

Trustee Spanagel presented the TML Fundraising and Advocacy Report. He was pleased to announce that \$1000 had been raised since last month's report, for a total raised of \$26,561.74. He feels this will be enough to complete the final two front facing windows in the Children's Room. He is very pleased with the level of volunteer engagement.

Strategic Planning:

Trustee Silverthorn updated the Board on the status of the Library's strategic planning work. The Planning Group will be meeting again on July 21. Their survey will be live online on July 18. Director Mulé stressed the need for fundamental survey data before any significant planning can happen.

Director's Report:

Director Mulé was disappointed to report that the Town instituted a spending freeze through June. Since then no appropriated monies have been used to purchase anything. The Library used non-appropriated funds for all expenditures including books and media.

Director Mulé noted that the Library received a number of grants in FY22 and that he feels good about the Library's finances going into FY23. Anecdotally the Library appears busy and in person use of the Library seems to be increasing.

Director Mulé presented an analysis of the Library's fiscal year end finances. He also explained the financial effects of the Library's fines and fees policy.

Director Mulé was very pleased with his experiences at the ALA convention, describing it as "fantastic". He also noted that the entire trip was paid for from non-appropriated funds.

New Business:

None.

Susan Munyon of the Friends of the Thayer Memorial Library gave an update on the Friends' recent fundraising solicitation activities. She also described the summer concert series.

Adjournment:

There being no further business for the Board to consider,

Trustee Frantz moved to adjourn; Vice Chair MacGrory seconded the motion, and the motion passed on a 6-0 vote.

The Board adjourned and the Zoom meeting ended at 7:25 PM.

Respectfully Submitted,

Frank S. Streeter, Secretary

List of Documents:

Agenda

Chair's Report

Director's Report

TML Fundraising and Advocacy Report