

DEPARTMENT OF PUBLIC WORKS
Meeting March 5, 2018
Minutes

In attendance: Doug DeCesare
Courtney Manning
Kevin Bartlett

Meeting Called to order by D. DeCesare @ 1736 hours

Meeting minutes approved from Feb 26th meeting.

Continued discussion on having office hours for Barbara at the Town Hall. Motion made by C. Manning and 2nd by D. DeCesare to have office hours at the Town Hall for Barbara for a 90 day trial period. Town Hall Office hours will be Tuesday & Thursday from 8am-4pm. Trial period will start the week of March 19th and will be reevaluated on June 4th 2018 during DPW Commissioners regular scheduled month meeting.

Monday, Wednesday, Friday Barbara will be in the Water Dept. office, from 7am to 3pm. Issue voted on 2 in favor / 0 against.

Continued discussion from tabled agenda item from last meeting about the Pavement Management System, from the BETA Company. Kevin discussed in more detail about the program covering roadway Data Collection, roadway mapping, pavement & catch basin inspections. Chapter 90 can be used to purchase program.

Motion made by C. Manning & 2nd by D. DeCesare to move forward with is program. Voted on 2 in favor / 0 against.

Water Dept. personnel additional staff discussed, internal posting to the Union Members has been posted in all DPW Buildings. Kevin will have advertisement placed in the local paper next week.

Update on DPW trucks, H-3 (new truck) has been having issues with emissions system. Truck has been back and forth at the International Tuck dealer to have problem resolved. Truck is scheduled to be back in Lancaster Tuesday 3/6/2018.

Snow Blower for sidewalks has been delivered and is ready to be used.

Kevin updated the Board of a letter from Scott Miller (Haley & Ward engineers) regarding land swap for new well site on Route 110. Paperwork has been send to the State of Town owned land that could be swapped

Kevin updated the DPW Board, the Bid opening for the Water Line install may be postponed due to the Winter Storm predicted on Wednesday, March 7th. Will advise Board if date is changed.

Kevin received a letter from MASS DOT, available Chapter 90 funds for this upcoming year is \$311,633.00. Discussion was based around using the money for roadways and not purchasing vehicles.

Kevin is still waiting from Woodcock Associates on Water rate study. Will forward information out when it is received.

D. DeCesare advised Kevin that MCI Work Crews will be available this spring to the Town, Doug mentioned to put the request in early, for a better chance to have the work crews.

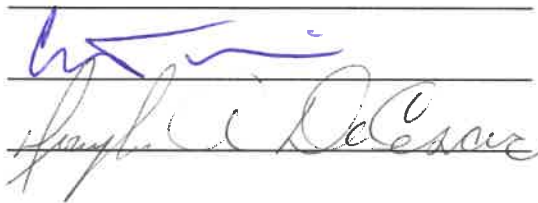
Next Meeting March 19th @ 1730 hours.

Meeting adjourned at 1825 hours.

John King Jr., Chairman

Courtney Manning, Member

Douglas DeCesare, Member

The image shows three handwritten signatures in blue ink, each written over a horizontal line. The first signature is for John King Jr., the second for Courtney Manning, and the third for Douglas DeCesare. The signatures are written in a cursive, flowing style.