

DEPARTMENT OF PUBLIC WORKS
Meeting April 2, 2018
Minutes

In attendance: John King Jr.
Doug DeCesare
Courtney Manning
Kevin Bartlett
Steve Jones

Chairman John King Jr. called the meeting to order at 5:34PM

The Board read and approved the meeting minutes of March 19, 2018.

Board was given Barbara Bartlett's resignation letter, effective April 23. Position was posted internally first, according to the Union, now it's in the newspaper and on the website until April 11th. Hope to begin interviews April 12th.

Superintendent's Correspondence:

- Paul Normandin returned to work today, doctor's note all set.
- J&M Chimney / Joey Arsenault will be back, health has returned – will finish repairing corners of highway building.
- Grant Way and Evelyn Place – about \$170,000 with 2 inch overlay.
- Water – 8 total applicants for the Water Operator position. 4 did not have CDL or hydraulics licenses. Of the other 4 that he is interviewing, 2 have their CDL Class B and Hydraulics, the other 2 have CDL Class B but do not have hydraulics yet, though they are intending to. None have water treatment licenses. John King asked to see the resumes. Interviews will be held on Wednesday, April 4th. If someone doesn't jump right out as the best – pick 2 or 3 people and bring to the Board to interview also.
- Board reviewed Summary of Bids for the new water main project. Manning makes a motion to go with Haley and Ward's recommendation of KJS, LLC, as the low bidder. References and background checks have been done. DeCesare seconds, all in favor.

Massachusetts is an OSHA State now, not exempt anymore. King recommends going for OSHA 10 first – Superintendent will find out if there is a requirement.

Next Meeting Date: April 23, 2018

Meeting adjourned 6:11pm

John King Jr., Chairman

Courtney Manning, Member

Douglas DeCesare, Member

