

DEPARTMENT OF PUBLIC WORKS  
Meeting November 20, 2017  
Minutes

In Attendance:        John King Jr.  
                             Courtney Manning  
                             Doug DeCesare  
                             Kevin Bartlett  
                             Robert Pelletier

John King called the meeting to order at 5:33 PM

Board read and approved the minutes of November 6, 2017.

Timothy Howe, 53 Bennet Lane – Had a service leak in the house – cellar valve before the meter. Last year – Water Dept fixed it. Came in today to discuss the bill. Was charged \$600 labor – claimed that he was told the labor would not be billed to him, only the parts. Bobby could not recall if that were the case or not. Would like to have the labor charge removed, as he has now received a lien notice. He was unaware of the amount of the bill because the daughter had the bill when he was in Florida for a few months. DeCesare made a motion that the request should not be denied. Courtney second, all in favor.

Grader has been sitting 10-15 years - to be voted as surplus and sold. Lazaro would like to restore it or part it out – needs to submit in writing the amount he is willing to pay. Board asked Kevin to advertise the sale. Moved by Doug, seconded by King, all in favor.

Yellow flashing lights put up for the low bridge.

New six-wheel International dump sander plow truck should be completed next week – to replace Highway Truck 3 (International 1995/1996 to be traded to Taylor and Lloyd). Old plow will fit on new truck – keeping as a spare. All of the plows are interchangeable.

Abatement Request from Gill, 48 Squire Shaler Lane - water leak in irrigation system. Water Dept brought high water usage to homeowner's attention, who immediately investigated and fixed the leak. Courtney moved to deny abatement – King seconded. All in favor.

Paul Normandin injury – Kevin has all of his paperwork. Paul is now on workers comp – projected to be out for up to 3-4 weeks possibly, though he may need surgery – type 3 hamstring. Board considering hiring a part timer, as the workers comp does not come out of budget. He cannot be called in to plow, etc, and cannot return to work until cleared by the Town's doctor. Everett Watson and Pat McLaughlin have been helping Larrie out when they can.

Land swap – Courtney met with Orlando – property on Bolton/Kilbourn Rd. 12-14 acres. (Over the tracks by Ponte's.) Orlando thought that Scott Miller needed to be brought on board, and bring to DCAM and see what they think.

Brought to Kevin's attention today – 2 new 30-B housing complex projects on Sterling Road. They had completed a traffic study, they want to revamp the Sterling Rd - Deershorn intersection – change from a 30 degree, but a 90 degree angle at that intersection.

Eagle Ridge – past due balance and interest from mid 2000's. Doug would like to bring the Eagle Ridge issue up to Orlando for questions on procedure. Perhaps check with the Assessors to see if they know who took ownership after Melanson. Find out what the management company was that took it over. It could be that the meters were all in the houses when Melanson stopped paying the bill, and the Water Dept was possibly just not notified who was supposed to be paying the bill. Doug asked Kevin to look around for the old book of handwritten minutes from that time period.

Lunch time meal period – Kevin brought out the letter from the union for John King to read as he was not at the last meeting. King wants to look up when the hours were changed from 7-3:30. He stated that on a straight 8 hour shift, you get 20 min. If you want to have a 30 min lunch, they'll have to make it an 8 ½ hour day. Ask if the employees want to keep it as is for 8 hours with paid lunch, or go to 8 ½ and be able to leave a half hour early. Kevin will get an answer for the next meeting.

Repairs at the highway barn. Gutters fixed, downspouts, roof is all set now at the highway barn.

Light not working by the middle school – flashing light. Probably needs new bulbs. Kevin will find out if it's up to the town to change it and work on it – may need the ladder truck.

Wednesday before Thanksgiving – Kevin asked if employees could be allowed to go at noon. Doug said no. Courtney also said no. Work day will end at 3:00pm.

Kevin took pictures of all of the mailboxes at Eagle Ridge – labeled and saved on the computer.

North Lancaster water – no activity recently.

King asked Kevin to contact Orlando and ask if the vacated maintenance position and funding could be transferred to DPW.

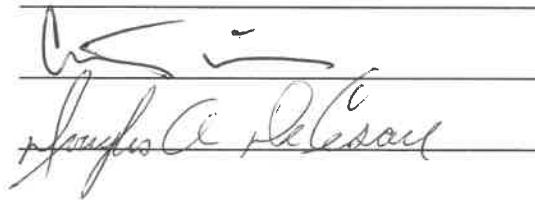
Next meeting date set for December 4<sup>th</sup>.

Meeting was adjourned at 6:46 PM.

John King Jr., Chairman

Courtney Manning, Member

Douglas DeCesare, Member

The image shows three handwritten signatures on lined paper. The first signature is for John King Jr., the second is for Courtney Manning, and the third is for Douglas DeCesare. The signatures are written in dark ink and are somewhat stylized.