

DEPARTMENT OF PUBLIC WORKS  
Meeting May 22, 2017  
Minutes

In Attendance:        John King  
                             Ted Manning  
                             Doug DeCesare  
                             Kevin Bartlett  
                             Robert Pelletier

John King called the meeting to order at 5:37 PM

The Board read and approved the meeting minutes of May 8, 2017. John King asked a few questions, to be brought up to speed as he was not at the meeting.

Abatement Requests:

**82 Harvard Rd (Hazelrigg)** Board reviewed the request along with the usage history. The meter had been swapped out as that was the problem suspected by the homeowner. (The meter in question was tested once they got it back and it was working correctly). Bill has been paid. Discussion about the meter, decided there was no evidence that it was faulty. Abatement request is denied. John King would like to keep an eye on it for the August reading and compare it to the last year.

**124 Main St (Jakubowicz)** Board reviewed the request along with the usage history. There was a leak and he fixed it as soon as he was notified of the problem by the Water Dept (he does not live in the house). The Board felt that the Water Dept did him a big favor by letting him know, as it should have been his responsibility as the owner, and the leak was inside the house. The tenants should have notified him. Abatement request is denied.

Superintendent Contract:

Only change since the last review was in the wording of the clothing allowance, and the wage scale is now included. Section about Superintendent terminating contract with written notice, change from to "Selectmen" to "Board of Public Works/Commissioners". Discussion regarding the amount of raise and the duration of time at that rate. King suggested going to Step 7 for one year (eff. 7/1/17) and then to Step 8 (eff. 7/1/18) the second year of contract. King suggested that the duration of contract be reduced to 2 years so that he could get a raise for the next 2 years, and then attempt to change the GRADE in next contract.

Discussions put on hold again while Kevin looks into the pros and cons of a shorter contract, and into the history to see if a Grade change has happened in the past for Superintendent.

Correspondance:

Prisoners were supposed to come out this week Mon/Tues/Wed/Thurs, but Correctional Office that was supposed to bring them for the cemeteries is out on bereavement today and tomorrow, so now they are coming out Wed/Thurs/Fri.

Commission discussed the lines by AUC and on Lunenburg Rd and would like the lines changed on Lunenburg Rd immediately.

John notified the Board that the Conservation Commission is asking for the Cook Conservation parking area to be plowed in the winter to allow for parking for the snowmobile group/club in Lancaster. Kevin said it would not be high on the list of priority list, however.

Water Project up north is on hold until Orlando Pacheco Town Administrator can meet with them to review the details.

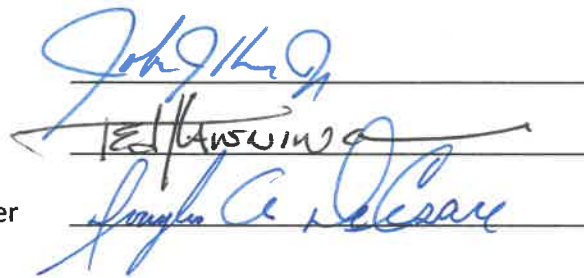
Sweeping was completed on Friday.

Meeting was adjourned at 7:16 PM

John King Jr., Chairman

Ted Manning, Clerk

Douglas DeCesare, Member

The image shows three handwritten signatures in blue ink, each written over a horizontal line. The first signature is 'John King Jr.', the second is 'Ted Manning', and the third is 'Douglas DeCesare'. The signatures are written in a cursive, flowing style.