

DEPARTMENT OF PUBLIC WORKS

Meeting June 24, 2019

Minutes

In attendance: Courtney Manning, Chairman

John King, Jr., Board member

Doug Decesare, Board member

Kevin Bartlett, DPW Superintendent

Steven Jones, Water foreman

Call meeting to order at 5:31PM. Read and approve minutes from 6/24/19. All in favor.

**Highway:**

Some maintenance has been completed on the flail mower.

**Water:** VFD motors have been ordered to repair the well pumps, as well as additional maintenance to be performed by F.G. Sullivan.

A sink hole appeared on RT117, which has been alerted to KJS.

**Cemetery:**

Part time funds for the Cemetery and Highway have been depleted for FY19. All machines are maintained and operating.

**Superintendent's Correspondence:**

We made an attempt to contact Apple Lane Farm regarding the letter they sent about their water quality issues, but didn't make contact.

Supt. Bartlett requested the board's opinion on "Touch-a-Truck" requests. Two different requests were made for DPW trucks for these type events. We would have to pay a DPW employee the overtime rate to deliver and return the trucks. There was a question on whether it is deemed work, or a task of the individual's job. Water foreman Jones pointed out that you wouldn't need to pay the employee the overtime rate if the employee was scheduled specifically for the job.

William H. dropped off an application, and the DPW passed it on to Recreation due to the fact that the DPW didn't have a job posted, at the moment.

**Public Comment:**

Water foreman Jones questioned whether Town Meeting was needed for Water Department funding. He wants to request another full time employee for the Water Department. Chairman Manning advised to consider employing a seasonal employee, March through September. Member King suggested calculating 80 hours and 30 hours of pay, and see what it would cost. See if a full time employee under 30 hours, or a part time employee would be beneficial to time and cost.

The board also suggested to calculate what was left over for payroll from Cemetery and Highway for this fiscal year, and calculate what we spent in part time alone and use that to prove another employee is worth it. Chairman Manning also pointed out the State is throwing too many mandates at us that we can't keep up.

With no further comment, motion was made to adjourn meeting at 6:00PM. All in favor.

Next meeting will be August 5, 2019.

Courtney Manning, Chairman

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John King, Jr., Member

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Doug Decesare, Member

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