

DEPARTMENT OF PUBLIC WORKS
Meeting March 19, 2018
Minutes

In attendance: John King Jr.
Doug DeCesare
Courtney Manning
Kevin Bartlett

Meeting called to order @ 1733 hrs.

Meeting minutes of March 5th approved.

Superintendent Bartlett Correspondence:

Report on results for bid opening on water main upgrade. KGS Construction of Norwood MA was lowest bidder @ 2.3 million dollars, Haley & Ward still working on background checks on company will have more information soon. Once bid is awarded & contract is signed work is to be started with 30 days. Project is full replacement of water mains, gate valves, service pipe and Fire Hydrants. No temporary water mains will be installed.

Advertisement for Bids on Hot topping (over laying pavement) will be going out next week. Kevin advised of several roads that will be having overlaying done this year.

Administrative Assistance Barbara Bartlett starts office hours Tuesday 3/20/18 at Town Hall. This is a trial basis for 90 days to help with water billing issues and better customer service at the Town hall for the DPW.

Water Dept.

Position has been posted on Town of Lancaster website and Clinton Item. This position is additional to the 3 personnel on staff. All other DPW employees declined this position to transfer to Water Dept. Job was posted for advertisement.

Highway Dept.

Equipment - had 2 trucks go out for repairs during snow storm on 3/13/18. One truck was for oil pan leaking, repairs made that day; truck was back out for snow removal. 10 Wheeler had to be towed in to dealer for repairs; truck was back on Friday 3/23/18. All repairs covered under vehicle warranty.

Cemetery Dept.

John Deere tractor was taken to Padula Brothers for repairs to snow blower; tractor is back in service on 3/19/2018.

C2 truck had some issues with truck body lights, repairs have been corrected, truck back in service.

Superintendent Bartlett had been contacted by Paul Normandin regarding his work injury. Has paperwork to return to full duty on April 2nd 2018.

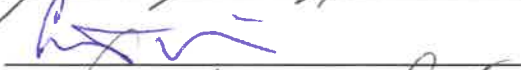
Next Meeting April 2nd 2018 @ 1730 Hours

Meeting Adjourned @ 1818 hrs by J. King, 2nd by D. DeCesare

John King Jr., Chairman



Courtney Manning, Member



Douglas DeCesare, Member

