

Department of Public Works

December 4, 2017

Board Meeting Minutes

Attendance     Doug DeCesare  
                     Courtney Manning  
                     Kevin Bartlett  
                     Robert Pelletier  
                     Dan Gill  
                     Jane, Resident - 57 Seven Bridge Rd

Meeting called to order @ 1735 hours

Board read and approved minutes of November 20, 2017 meeting.

Mr. Gill, 48 Squire Shaler Lane, requesting that the board reconsider their decision on the abatement request for water bill from September billing. Doug DeCesare requested tabling subject until next meeting December 18<sup>th</sup> meeting to discuss with full board. Last Meeting Board had voted not to approve abatement request.

Jane from 57 Seven Bridge Rd, requesting to hook up to Town water. Well on property has developed an issue and cost to the owner is expensive. Water Foreman Pelletier & Superintendent Bartlett have researched priced of extending water main down that part of Seven Bridge Road as there is no Town Water in that area for the service to be hooked up to. The cost would be in excess of \$100,000.00. Property owner was unaware that there was no water main on that part of the road. Homeowner will look at fixing well.

**Old Business**

Eagle Ridge delinquent water bill discussed, Kevin Bartlett had obtained record of property owner from 1999 to present.

Doug DeCesare & Courtney Manning advised Kevin Bartlett to speak with Orlando about reaching out to Town Counsel about who is responsible for bill, and if there is any legal action that can be done seeing it has been over 10 years.

Kevin Bartlett advised of flashing lights at Main St & Rt 117 have been replaced.

**New Business**

Kevin Bartlett with numerous updates;

Worcester County prisoners will be in Tuesday thru Friday of this week for Fall Clean-up

Kevin Bartlett will be on vacation in January 6<sup>th</sup> – 15<sup>th</sup>.

Still no update regarding Paul Normandin on his worked related injury.  
Scott Miller, still working on land swap with DCAM for the new well.  
Still no return information from the DPW Union regarding lunch time meal period.  
Continuing to work on Neck Road water main. Money was raised at Town Meeting to continue water main toward Rt 117.  
Sanitary Survey was received by the Town Hall Selectman Office as a notification as to what was found.  
Next fiscal year budget was turned into the Finance Office.  
Old road grader will be put out for bid by Orlando on auction website  
Letter received from Orlando regarding Town Hall Maintenance Position being moved to DPW stating that the request was denied.

Courtney Manning requested to Kevin Bartlett to have the leaks fixed in the catch basin truck. Highway Dept. was using it behind the Police Station last week and there are numerous oil leaks with the unit. Driver has to apply speedy dry on the pavement after each stop.  
Doug DeCesare questioned when the last time when the part time employees were given wage increases. Kevin Bartlett to look into for the Board when the last time increases were given. Next meeting discussion will continue on possible wage increase for part time employees.  
Doug DeCesare questioned use of trench boxes on excavation jobs. Kevin Bartlett stated that it is used to the regulations that he put out to all DPW employees.

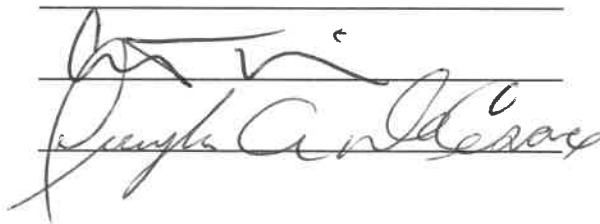
Next meeting date set for December 18, 2017.

Meeting adjourned @1822 hours.

John King Jr., Chairman

Courtney Manning, Member

Douglas DeCesare, Member

The image shows three handwritten signatures written over three horizontal lines. The first signature is for John King Jr., the second for Courtney Manning, and the third for Douglas DeCesare. The signatures are in dark ink and are somewhat stylized.