

1/20/19

## **Lancaster Recreation Committee Meeting Minutes 1/15/2019**

### **Attendees:**

- Recreation Director: Andrea Kiuru-Shepherd
- Recreation Committee Members: Joe Kennedy, Ken Pagington, Mark Renczkowski, Stephen Hutchinson, Dave Carr, and Katie O'Riorden
- Public: Matt Hourihan, Jay Moody

### **Meeting Agenda:**

- Public Comment Period
- Scheduled Appearances and Public Hearing
- Treasurer's Report
- Recreation Director Update
- Recreation Committee Update
- Old and New Business
- Approval of Meeting Minutes

### **Meeting Summary:**

Meeting called to order at 6:37 pm.

### **Public Comment:**

- None: Jay Moody is in attendance to observe and to inquire about working together to coordinate with the Council on Aging.

### **Scheduled Appearances:**

- None

### **Treasurer's Report:**

- Members of the committee unaware of the purchase of a PVC wheelchair for sand and water with Lancaster Recreation funds.
- Other balances expire on June 30, 2019.
- Katie makes a motion to approve; Dave seconds. Unanimously approved.
- There will be a Finance Committee meeting on February 11 at 6:30.
- Andrea will get a list of needs together for meeting.

### **Revolving Account**

11/29/2018	Quaisar Enterprises	\$650.00		\$61,239.96	beach wheelchair split half w/ Plan Bd
12/5/2018	John Crocker	\$208.95		\$61,031.01	reimb. Scorebooks, etc. rec youth b'ball
12/5/2018	Step by Step Construction		\$85.00	\$61,116.01	rec b'ball reg fee - Larissa Oliveira

No activity in our other accounts, but here are the current balances:

Other Property: \$600.00  
Repairs/Maintenance: \$500.00  
Beach Supplies: \$255.68  
Groundskeeping: \$800.00  
NTMP Project: \$73,372.95

**Approval of Meeting Minutes:**

- Dave motions to approve the minutes from December. Stephen seconds. Unanimously approved.

**Recreation Committee Update:**

**Trails**

- Stephen would like to start to plan a trail walk/hike for the last Saturday of each month.
  - o February 23: Family Animal Tracking Walk 10am – 12pm, Lancaster Town Forest
  - o Andrea will reach out to the local Boy Scouts and Stephen will reach out to volunteers at the Mass Audubon Field Naturalist Certificate Program for assistance with walks/hikes
  - o Stephen is interested in including the annual Bolton Orchards walk, an “Owl Prowl”, a Mushroom Walk and others.
- Lancaster Recreation will look for an alternative location to hold the fishing outing next year that would hopefully yield better catching results. Would like to partner with the same people that ran it this year.
- Stephen talks about introducing an Earth Day Clean Up day. It is mentioned that there is already a Town Wide Clean Up Day, but perhaps the two events could be merged.
- Stephen would like to do an Equipment Sale next year. Would like to combine it with an activity by the new playground.
- Jay Moody asks if there is interest in Geocaching. Stephen responds that he could do such an event and thinks it’s a great addition.
- No update on Cook Conservation bridge work.
- Working with Mark9 is still a possibility. Stephen will be in touch with them.
- Dexter Drumlin walk is rescheduled until January 26<sup>th</sup> due to weather conditions. Committee members will be in touch with appropriate people to reschedule event.

**Town Beach**

- Andrea, Rick, and Orlando went through the beach and talked about improvements that can be made.
- Dave Carr will donate a refrigerator to the beach.
- He also asks if there are any Eagle Scouts looking for a project to do for the community.
- Stephen suggests a Free Library at the beach where people can take and donate books as they please.
- Mark shares a new idea for surveillance at the beach. For \$250, Cobra has a system that includes 4 cameras, a DVR, and no internet is required. We would also need new signage to announce the presence of cameras.
- The bathrooms/shed need painting at the beach. Ken suggests a “team building” day for the lifeguards and attendance to paint the facility.
- Will still need to discuss the Point of Sale device at the upcoming meeting. Katie and Ken will further look into the requirements for such a device.

**Old and New Business/Recreation Director Update**

**Field Maintenance**

1/20/19

- Orlando put Andrea in contact with Joan DeAngelis who runs a program at NRHS for students needing life skill training. Insurance would be covered. Joe asks if we can make a donation to the program as they do not charge for their work.
- Andrea will look further into it so we can discuss at next meeting.
- Andrea asks if everyone feels they have a role with in Lancaster Recreation.
  - Mark shares that he may step down as an official committee member, but would like to still attend meetings when possible and participate in programs and events.

#### Programming

- Yoga: No program as insurance is an issue.
- Guitar Lessons: Plan to start in March; details to come at next meeting.
- Concert Series: Andrea is working with Joe Mule and Steve Piazza to plan.
- Basketball: Andrea will meet with Joe Crocker and Bill Duggan to discuss transition plan for administrative duties for the following year. The league will be responsible for finding a new volunteer to schedule games, organize coaches, etc.
- Ski Club: Lancaster Recreation will donate a pass to the MRE auction.
- Yard Sale: Discussion deferred to next meeting. Andrea will meet with Linda Davis from Sterling to get ideas as to how to plan.
- Art Classes: Andrea will follow up with gentleman who was interested in offering classes.
- Senior Pen Pals: Andrea emailed Jen Frommer. She's waiting to hear back.

#### Advertising

- Mark asks Jeanne how a press release is done. Jeanne shares the details with Mark as to how to get it printed in the local paper in the calendar section. It was also suggested that events be posted on the Lancaster Families Facebook page.

#### Baseball/Softball

- Matt updates the committee that the youth baseball and softball programs will now be run under Cal Ripken. They are looking to renovate the back field at Thayer to accommodate the older players. A contractor would be required to cut back the field and add infield mix.
- Andrea would like to discuss the Farmer's Market and soccer club at the next meeting.

**Meeting Adjourned:** Dave makes a motion to adjourn; Joe seconds. Meeting adjourned at 8:10 pm. Unanimous.

Next meeting is to be held on February 5 at 6:30 at Lancaster Town Hall.