

Lancaster Recreation Committee Meeting Minutes- Zoom Meeting - Tuesday, July 14, 2020 6:00 pm

Member Attendees: Katie O’Riorden, David Carr, Andrea Shepard, Joe Kennedy, Mark Renzkowski, Win Clark

Non-Members: Andy Hilliger, Jay Moody

I. CALL TO ORDER: Called to order at 6:10

II. PUBLIC COMMENT PERIOD: None

III. SCHEDULED APPEARANCES & PUBLIC HEARING: None

IV. TREASURER’S REPORT:

REVOLVING ACCOUNT:

DATE	SOURCE	DEBIT	CREDIT	BALANCE	COMMENTS
6/4/2020	William Howland	\$229.50		\$62,865.72	mowing at Thayer Field
6/10/2020	MPH Environmental	\$1,361.49		\$61,504.23	splash pad
2/20/2020 late	UPS	\$429.10		\$61,075.13	mailing for abutters: Thayer Field scoreboard
7/6/2020	beach passes cash & checks		\$430.00	\$61,505.13	Beach passes
7/9/2020	payroll	\$1,775.68		\$59,729.45	beach payroll 6/27 - 7/4/2020
7/16/2020	payroll	\$1,496.31		\$58,233.14	beach payroll 7/5 - 7/11/2020 3P
7/13/2020	beach passes cash		\$315.00	\$58,548.14	beach passes
7/13/2020	Hydra Tech	\$2,150.00		\$56,398.14	Pipe work on splashpad
				\$56,398.14	

TEMP WAGES (FOR TBPC)

DATE	PAYROLL	ALLOCATED	AMOUNT PAID	BALANCE
7/9/2020			\$420.13	
7/1/2020	ALLOCATED	\$3,500.00		\$3,500.00
7/13/2020	payroll 3P		\$412.00	\$3,088.00

OTHER PROPERTY ACCOUNT:

DATE	SOURCE	PAID	ALLOCATED	BALANCE	COMMENTS
6/15/2020	Joe Kennedy	\$249.95		\$306.95	reimb. Sidewalk sign
6/23/2020	Town of Lancaster	\$98.57		\$208.38	split payment: splash pad
6/29/2020	Instant Portables	\$138		\$70.38	H/C porta potty at beach
				\$70.38	
FY 2021					
1-Jul-20	ALLOCATED		\$1,400.00	\$1,400.00	
7/7/2020	NEPA	\$72.50		\$1,327.50	split pay. w/ 534 acct for beach staff apparel
7/8/2020	Instant Portables	\$108.00		\$1,219.50	porta-potties Thayer & Mill St ballfield
				\$1,219.50	

REPAIRS & MAINTENANCE:

DATE	SOURCE	PAID	ALLOCATED	BALANCE
FY 2021				
1-Jul-20	ALLOCATED		\$500.00	\$500.00
				\$500.00

BEACH SUPPLIES:

DATE	SOURCE	AMOUNT	ALLOCATED	BALANCE	COMMENTS
FY 2021					
1-Jul-20	ALLOCATED		\$500.00	\$500.00	
7/7/2020	NEPA	\$500.00		\$0.00	beach staff apparel split payment

GROUNDSKEEPING:

DATE	SOURCE	PAID	ALLOCATED	BALANCE	COMMENTS
6/23/2020	Town of Lancaster	\$800.00	\$800.00	\$0.00	split payment- splash pad water bill
FY 2021	ALLOCATED		\$800.00	\$800.00	

Dave motions to approve Treasurer's Report. Win seconds. Unanimously approved.

V. APPROVAL OF MEETING MINUTES:

Dave motions to approve meeting minutes from June 2nd and June 16th. Win seconds. Unanimously approved.

VI. COMMITTEE UPDATES

- Softball - Andy Hilliger gave updates on Adult Softball. He hopes to have things start on Monday, 7/20. He recently mowed the field and anticipates a normal schedule aside from the late start. Joe believes the fee should be the same as past years and agreed that payment by mail would be the easiest. Andy anticipates running softball at night, Monday – Friday.

- Tennis Court Resurfacing – Win has called PJ Keating with no luck hearing back. He said they are hard to get scheduled as they would fit us in between projects. Win said he will try them again. Win also said he tried contacting the woman in charge of pickleball with no success. Mark had mentioned possibly cleaning up the vegetation in the existing cracks to make the surface more usable in the interim. Mark said there are two pickleball courts painted in opposite corners and reclaiming additional space would make space for street/roller hockey in the southeast corner.
- Playground Splash pad – Win said the splash pad is currently out of order as the sensor on the post is bad. The replacement part is being shipped for free. Additionally, Win said the new pressure regulator is installed and working great.
- Playground Bricks and Paver Stones – Win expects them to be ready around the end of Summer.
- Trails, Hikes, and Fishing – Steven was not able to make the meeting, but Andrea said she was in contact with Jim Legacy regarding two possible fishing dates in September. Details are being worked out still and social distancing would be included.
- Guitar Lessons for Kids – Mark said this program is on hold until a comparable social distanced version can be developed. Reserving suitable locations have also been problematic.
- School Supplies Project – Andrea said she was in touch with Andrea a social worker regarding a list of kids in need of backpacks. Rotary Club would like to place an order for the supplies. Katie reminded the group that the biggest hurdle is still likely the uncertainty surrounding the nature of schooling in the Fall.
- Youth Basketball – Andrea mentioned that last year the planning phase for the league began in August so she was going to check in with the new program leads from last year and make sure they were set to go or were making arrangements for other organizational coverage.
- Soccer Skills and Drills Camp – Andrea spoke with the organizer of Best Soccer and he had previously anticipated the event to run the week of August 3rd. Social distancing would be involved in this no-contact event.
- Circuit Lab Program STEM – Andrea said they are hoping for the week of August 17th with both virtual and in person options. In person options would also need a suitable venue to be worked out that has availability to host up to 10 individuals with appropriate social distance spacing.

- Beach – Joe had mentioned that the attendance numbers were much lower than we had expected and we could look to open up the beach to non-residents to ease the budget hit we are facing due to the revised operating plans we have employed as a result of the current pandemic. Dave reminded us that the budgetary issues were expected, and this financial loss was more of a service to the town residents during this difficult time. Joe's suggestion was to take steps to encourage usage closer to capacity which is what our previous forecasted budget was based upon. Discussion then ensued as to how best preserve the service we were providing to the town while better covering our needs in a financially responsible way.

The group settled on the following amendments to the previous rules:

- 12pm – 1pm will remain Lancaster Residents only. Resident day fee is \$5.00
- 1pm – 6pm will be open to non-residents and residents. Non-resident day fee is \$20.00
- Changes are to take effect on July 15, 2020.

Mark motioned to approve the new rules. Win seconds. Unanimously approved. Andrea will arrange getting the update of the new rules to the beach staff and get it to those whom update the Lancaster Recreation webpage. There was also mention of posting to Facebook.

- Recreation Committee Vacancy – Dave had mentioned that Michelle Currier had expressed interest in the position. Andrea said that the vacancy was posted on the Lancaster Town website under volunteer opportunities. Andrea asked Dave to inform Ms. Currier that she should draft a letter of interest and send it along to the Selectman's office for consideration.

Mark motioned to adjourn the meeting. Win seconded. Unanimously approved.

Meeting adjourned at 7:30 pm