

11/12/17

Lancaster Recreation Committee Meeting Minutes 11/7/17

Attendees:

- Recreation Committee Members: Johnna Doyle, Joe Kennedy, Win Clark, Jeanne Blauner, and Katie O'Riorden
- Public: Ken Pagington, Dave Carr

Meeting Agenda:

- Public Comment Period
- Scheduled Appearances and Public Hearing
- Treasurer's Report
- Approval of Meeting Minutes
- Recreation Committee Update

Meeting Summary:

Meeting called to order at 7:40 pm.

Public Comment: None

Scheduled Appearances: None

Treasurer's Report:

REC WAGES (NOT DIRECTOR'S)

DATE	PAYROLL #		DEBIT	BALANCE	PERIOD
8/24/2017	payroll 9P		\$327.88	\$207.77	w/e 8/19/17 8P

OTHER PROPERTY

DATE	SOURCE	DEBIT		BALANCE	COMMENTS
9/29/2017	Sons of Kristoff	\$108.00		\$556.00	Dumpster at Town Beach 2017
10/12/2017	Dave's Septic	\$54.00		\$502.00	PP at Thayer Field - October

REPAIRS & MAINTENANCE

DATE	SOURCE			BALANCE	
7/1/2017	ALLOCATED		\$600.00	\$600.00	
				\$600.00	

BEACH SUPPLIES

DATE	SOURCE	DEBIT		BALANCE	COMMENTS
8/22/2017	WB Mason	\$29.02		\$570.98	bungee cord for volleyball net

GROUNDS KEEPING

DATE	SOURCE	DEBIT		BALANCE	COMMENTS
10/12/2017	Pristine Landscaping	\$450.00		\$538.06	Mowing at Thayer Field x 3

BEALS & THOMAS

DATE	DEBIT	REMAINING BALANCE
10/5/2017	\$3,385.53	\$4,413.52

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REVOLVING ACCOUNT

DATE	SOURCE		DEBIT	CREDIT	BALANCE	COMMENTS
9/21/2017	youth b'ball online		\$1,830.00	\$50,716.46	youth b'ball reg fees online	
9/28/2017	youth b'ball online		\$2,790.00	\$53,506.46	youth b'ball reg fees online	
9/14/2017	payroll	\$244.12		\$53,262.34	w/e 9/9/17 - 11P	
10/1/2017	correction		0.03	\$53,262.37	From Accountant's Office	
9/28/2017	youth b'ball online		\$610.00	\$53,872.37	youth b'ball reg fees online	
10/5/2017	youth b'ball online		\$850.00	\$54,722.37	youth b'ball reg fees online	
10/5/2017	youth b'ball online		\$2,625.00	\$57,347.37	youth b'ball reg fees online	
10/5/2017	Men's Adult b'ball online		\$20.00	\$57,367.37	Men's Adult Basketball	
10/12/2017	NRSA Nashoba FC		\$150.00	\$57,517.37	Thayer Field Rental - 10/14, 21, 28, 11/4	
10/12/2017	youth b'ball online		\$255.00	\$57,772.37	youth b'ball reg fees online	
10/19/2017	youth b'ball online		\$85.00	\$57,857.37	youth b'ball reg fees online	
10/26/2017	Jennifer Frommer	\$85.00		\$57,772.37	refund youth b'ball reg fee	
10/26/2017	Josh Amabile	\$85.00		\$57,687.37	refund youth b'ball reg fee	
10/30/2017	Bolton Hoops	\$3,195.00		\$54,492.37	youth b'ball ref fees 17/18 season	
10/30/2017	Rachel Vanasse	\$85.00		\$54,407.37	refund youth b'ball reg fee	
10/30/2017	Frank Johnson	\$85.00		\$54,322.37	refund youth b'ball reg fee	
11/6/2017	Mary Villani	\$250.00		\$54,072.37	Band performance for Halloween event	

NOTE: Youth Basketball has taken in a total of \$10,875. Men's Adult Basketball \$240.

- Will need to pay for a dumpster to remove fence posts from behind Thayer field. Cost approximately \$250.
- Septic tank at the beach will need to be emptied.
- Beals and Thomas said that they will finish the work promised with the remaining money. \$4,400 left in the account.
- Johnna makes a motion to approve the budge to date; Win seconds. Unanimously approved.

Approval of Meeting Minutes:

- Johnna makes a motion to approve the minutes from September; Joe seconds. Unanimously approved.

Recreation Committee Update

- New Committee Members
 - o Interest in joining the committee from Ken Pagington and Dave Carr.
 - o 2 positions are currently available; one more position to open in January.
 - o Interested applicants will need to send a letter of intent to the Board of Selectmen.
 - o Win provides a quick overview of the committee responsibilities.
- Program Update
 - o Men's Basketball
 - Money raised to date is \$240.
 - They are carried under Recreation insurance, so we need the agreed upon amount of \$500.
 - Season runs from September to June.
 - Johnna will email Zach Gilmore to share the options for the league.

- 1) Collect additional money per person to total \$500 for the league.
 - 2) Advertise the league to get more players to join.
 - 3) Cancel the league through Lancaster Recreation.
- A decision for how to proceed will need to be made by December 1.
- Youth Basketball
 - No update.
- Trails Update
 - Cook Conservation Walk, lead by Johnna, will take place on November 19.
 - Jeanne asks that we get the information out to the schools.
 - Johnna will email the principals, including Joel Bates from Bolton schools.
 - Moonlight walk in January at Dexter Drumlin. Win will lead that walk.
 - Jeanne spoke with Alix about a possible winter equipment swap.
 - Early stages of planning.
 - Event would take place after the holidays.
 - Roughly a 3-hour event that would take place alongside a skating activity, bonfire, or other winter activity.
 - The Thayer Field Foundation will not be holding Winterfest this year.
- Beach
 - Jeanne suggests we raffle off a free beach pass to those who fill out the survey.
 - Dave asks if we market the beach at all
 - Committee discusses expanding marketing
 - Dave asks if we need to have lifeguards at the beach.
 - Johnna responds that we do it as a benefit for the town. It also allows beachgoers to use the facilities there.
 - Win responds that the beach would end up messy without any attendants there watching and/or cleaning up. We already have issues with the condition of the beach before the season begins.
 - Jeanne suggests that we offer a discount on price for the beach passes until the beach opens. The base price would be the regular price and it would increase after that.
 - Katie suggests that we look into paddleboards for the beach.
 - Katie will send the beach survey to Joe to be sent to pass season beach pass holders.
- Ski Club is open. People can go online and register through Lancaster Recreation. That makes us eligible to earn free passes to Wachusett. In the past, Lancaster Recreation has given free passes to the schools.

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- Joe will send the information to Alix and Mary and ask them to include it in their emails.
 - Dave suggests we raffle off the ski passes. Recreation responds that there are regulations in place for holding raffles.
 - Johnna suggests that we get in touch with the 4H and see if they want to raffle them off. Win will check with 4H to see if they are interested in the tickets.
- Review of Playground
 - The equipment for the playground needs to be ordered. It will be ordered after there is a definitive place to store the equipment.
 - The goal is to spend the money for the playground by the end of June.
- Next Steps for Rec Director hire
 - Goals and Outcomes for the position
 - Johnna suggests that there be working meeting to come up with goals and outcomes for the position; then ideas can be brought back to the group. Working meeting will take place on November 16 at 7pm.
 - The description of the recreation director's position is online; committee members will read through ahead of working meeting.
 - Currently, there are no applicants for the position that the committee is aware of.
 - Johnna emailed Orlando Pacheco and Kathy Rocco and asked that the description be posted in additional papers/online sites to be seen by more people.
- New Items: none.

Meeting Adjourned: Johnna makes a motion to adjourn; Win seconds. Meeting adjourned at 9:05 pm.

Next meeting is to be held on Tuesday, December 5th.