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## Lancaster Recreation Committee Meeting Minutes 12/7/17

### Attendees:

- Recreation Committee Members: Johnna Doyle, Joe Kennedy, Win Clark, Jeanne Blauner, and Katie O'Riorden
- Public: Ken Pagington, Mark Renczkowski

### Meeting Agenda:

- Public Comment Period
- Scheduled Appearances and Public Hearing
- Treasurer's Report
- Approval of Meeting Minutes
- Committee Updates
- Old and New Business

### Meeting Summary:

Meeting called to order at 7:30 pm

**Public Comment:** None

**Scheduled Appearances:** None

### **Treasurer's Report:**

#### **REVOLVING ACCOUNT:**

DATE	SOURCE	DEBIT	CREDIT	BALANCE	COMMENTS
10/5/2017	youth b'ball online		\$850.00	\$54,722.37	youth b'ball reg fees online
10/5/2017	youth b'ball online		\$2,625.00	\$57,347.37	youth b'ball reg fees online
10/5/2017	Men's Adult b'ball online		\$20.00	\$57,367.37	Men's Adult Basketball
10/12/2017	NRSA Nashoba FC		\$150.00	\$57,517.37	Thayer Field Rental - 10/14, 21, 28, 11/4
10/12/2017	youth b'ball online		\$255.00	\$57,772.37	youth b'ball reg fees online
10/19/2017	youth b'ball online		\$85.00	\$57,857.37	youth b'ball reg fees online
10/26/2017	Jennifer Frommer	\$85.00		\$57,772.37	refund youth b'ball reg fee
10/26/2017	Josh Amabile	\$85.00		\$57,687.37	refund youth b'ball reg fee
10/30/2017	Bolton Hoops	\$3,195.00		\$54,492.37	youth b'ball ref fees 17/18 season
10/30/2017	Rachel Vanasse	\$85.00		\$54,407.37	refund youth b'ball reg fee
10/30/2017	Frank Johnson	\$85.00		\$54,322.37	refund youth b'ball reg fee
11/6/2017	Mary Villani	\$250.00		\$54,072.37	Band performance for Halloween event
11/8/2017	Nicole Quinn	\$85.00		\$53,987.37	refund youth b'ball reg fee
11/16/2017	Men's Adult b'ball online		\$100.00	\$54,087.37	Men's Adult Basketball reg fee
11/16/2017	Corner Sports	\$1,300.00		\$52,787.37	youth b'ball t-shirts
11/20/2017	Guertin's Graphics & Awards	\$390.00		\$52,397.37	Rec youth b'ball trophies
11/27/2017	Men's Adult b'ball online		\$20.00	\$52,417.37	Men's adult basketball reg fee
11/28/2017	youth b'ball - checks		\$310.00	\$52,727.37	youth b'ball reg fees
				\$52,727.37	

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**OTHER PROPERTY ACCOUNT:**

DATE	SOURCE	DEBIT	BALANCE	COMMENTS
10/12/2017	Dave's Septic	\$54.00	\$502.00	PP at Thayer Field - October

**REPAIRS & MAINTENANCE ACCOUNT:**

DATE			BALANCE
7/1/2017	ALLOCATED	\$600.00	\$600.00
			\$600.00

**BEACH SUPPLIES ACCOUNT:**

DATE	SOURCE	DEBIT	BALANCE	COMMENTS
8/22/2017	WB Mason	\$29.02	\$570.98	bungee cord for volleyball net

**GROUNDS KEEPING ACCOUNT:**

DATE	SOURCE	DEBIT	BALANCE	COMMENTS
10/12/2017	Pristine Landscaping	\$450.00	\$538.06	Mowing at Thayer Field

**BEALS & THOMAS ACCOUNT:**

DATE	DEBIT	BALANCE
10/5/2017	\$3,385.53	\$4,413.52

- Johnna makes a motion to approve.
- Win seconds; unanimously approved.

**Approval of Meeting Minutes:**

- Win makes a motion to approve the minutes from November.
- Johnna seconds; unanimously approved.

**Recreation Committee Update:**

- Fields Update
  - o The posts have been removed from Thayer Field. Win will follow up with the Boy Scouts about the logs that remain.
  - o The rink is going to be set up this weekend as cold weather is coming.
  - o It will be shorter this year to avoid the "deep end".
  - o Recreation will be looking to hold smaller skating parties in lieu of Winterfest.
- Program Update
  - o Men's basketball registrations are up to 19.
- Beach
  - o Will offer an "early-bird" discount this year.
  - o Katie will look into getting paddleboards for the beach this summer.
    - Contact manufacturers or local businesses for a deal
  - o Jeanne comments that additional features like tetherball with other might be a project for a Boy Scout to enhance the beach.
  - o Mark suggests a cornhole tournament.

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- There is a raft available by the end of the path that might be useable for additional activities at the beach.
  - Ken will analyze the beach results from the survey.
- Hiring Criteria for the new Recreation Director
  - Main goals for the position would be:
    - Field maintenance
    - New Programming
    - Community outreach
  - Goals will be developed with the new Recreation Director once the position has been filled.
  - Jeanne asks about a new space for the Recreation Director. Win responds that he has been in touch with Orlando about a new space. The current one is not conducive to working with other positions in the town or to meeting with the public. The response from Orlando was that when the new offices are finished, there will be open rooms available in Town Hall.
  - Interviews will be held on December 13<sup>th</sup> at 5:30 in the Dexter Room at Thayer Memorial Library.
- Trails Update
  - Noreen is asking for \$185 toward the field guides.
  - Johnna makes a motion to approve \$185 for the Lancaster Trail Guide Program reimbursement.
  - Win seconds; unanimously approved.
  - Joe will be in touch with Noreen to arrange payment.
  - Jeanne shares that the Cook Conservation Walk was a success.

### **Old and New Business**

- Johnna was approached by Tim Castner for the Lancaster Recreation's opinion on the usage of the town trails by snowmobiles.
  - Jeanne shares that the Snowmobile Club is looking for approval to use the trails in town at any time in exchange for building bridges and maintaining trails.
  - Johnna will follow up with Tim Castner and Noreen for more information.
- Johnna submitted her resignation effective January 1.
- First order of business at the next meeting will be electing new officers.

**Meeting Adjourned:** Johnna makes a motion to adjourn; Win seconds. Meeting adjourned at 9:28 pm.

Next meeting is to be held on January 9, 2018 at 7:00.