

## Lancaster Recreation Committee Meeting - Meeting Notes

Zoom Meeting Tuesday November 17, 2020 at 6:00 pm.

Member Attendees: Andrea Shepard, Joe Kennedy, Win Clark, Katie O'Riorden, Stephen Hutchinson, Dave Carr, Michelle Currier

No Non-Members present

I . CALL TO ORDER: Meeting Called to Order at 6:07pm

II . PUBLIC COMMENT PERIOD:

No Public Comment

III . SCHEDULED APPEARANCES AND PUBLIC HEARING

None

IV . TREASURER'S REPORT

- The Town of Lancaster has requested a 5% reduction in budget from FY2021.
- The reduction in Recreation Budget is equal to \$150.00
  - This account pays for Porta Potties, Dumpsters, Beach Supplies Etc.
  - New this year:
    - Increase in Porta Potty prices \$138 to \$150 for ADA compliant  
\$54 to \$80 for regular
- Discussion regarding having a Porta Potty at the Playground
  - Yes/No?
  - Only for certain months?
- Question posed to the members. Members discussed having an ADA compliant Porta Potty at the Playground for the months of May, June, July, and August.
- Recreation will ask the Finance Committee to cover the cost of the water bill next year. The water bill is estimated to be around \$2,000.
- Adult Softball
  - Only two teams have paid thus far
  - Win has reached out to Andy to talk with the team Captains to get their payments in.
    - Discussion to set up team payments in advance of next season.

Here is the activity in our accounts since last meeting:

### REVOLVING ACCOUNT:

DATE	SOURCE	DEBIT	CREDIT	BALANCE	COMMENTS
9/4/2020	Andrea Shepard	\$196.15		\$56,052.70	over run from 53400 acct., HOTG supplies from 2019

9/8/2020	Unified Health & Performance		\$640.00	\$56,692.70	Youth fitness program fee
late: 8/13/2020	William Howland	\$153.00		\$56,539.70	mowing at Thayer Field 8E
10/15/2020	Erik Schoepke		\$300.00	\$56,839.70	Adult Softball reg fee - Cain Electric
10/19/2020	Town of Lancaster Water Dept.	\$762.15		\$56,077.55	water bill at splash pad (split payment)
11/17/2020	Thomas Agnitti		\$300.00	\$56,377.55	Adult Softball reg fee- Wrecking Crew

**OTHER PROPERTY ACCOUNT:**

DATE              SOURCE              DEBIT              BALANCE              COMMENTS

9/8/2020	Town of Lancaster	\$65.00		\$606.50	backflow device test at Splash Pad
9/16/2020	Instant Portables	\$138.00		\$468.50	H/C potty at Mem Sch. Playgr & Fitness Pro.

9/22/2020	UMM	\$71.05		\$397.45	Dumpster at Town Beach
10/14/2020	Instant Portables	\$138.00		\$259.45	H/C potty at Mem Sch. Playgr & Fitness Pro.
11/3/2020	Instant Portables	\$108.00		\$151.45	Potties at Thayer & Mill, thru 10/17

#### GROUNDS KEEPING ACCOUNT:

DATE	SOURCE	DEBIT		BALANCE	COMMENTS
<b>FY 2021</b>	<b>ALLOCATED</b>		\$600.00	\$600.00	
10/19/2020	Town of Lancaster WD	\$600.00		\$0.00	water bill at splash pad (split payment)

*Joe Kennedy motions to approve Treasurer's Report. Win Clark seconds. Unanimous Vote.*

V. APPROVAL OF MEETING MINUTES: *Win Clark motions to approve meeting minutes.*

*Stephen Hutchinson seconds. Unanimous vote.*

#### VI. COMMITTEE UPDATES:

- Scoreboard
  - Katie updated that a local company was not able to move forward. A meeting is being set up with Murphy Insurance next.
- Bleachers at Thayer Field
- A plan must be made to figure out what to do with the inherited soccer bleachers.
- Baseball
  - Michelle presents information on a 12u AAU team coached by Adam Trussell that is interested in using Thayer Field as its home field. The

team is out of the Hudson based AAU program Northeast Eagles co-owned by Chuck Schoolcraft. More information will be presented by the Organization in the future.

- Tennis Courts
  - Recreation received a Thank You from Jane-Anne Crossman and her volunteers for Rec efforts to help Pickleball players have an outdoor space. This was followed by Jane-Anne and folks previous efforts who did much initial clean up at the courts and overgrown brush and more.
  - Plans should be made over winter, to look into what volunteers (Rec and others) can do to continue use of tennis courts for Pickleball and multi-purpose uses in the Spring.
    - Patching material to fill in the cracks of the court and potential, low cost resurfacing for Spring to host outdoor activities.
- Grants
  - Win reached out to Noreen and copied Andrea regarding applying for Grants.
  - Time should be spent researching grants to go toward next phases of Thayer park/field plans
  - CPA did pass so we will be able to request monies from that fund for future improvements ie. Basketball Courts etc.
  - Look in to workshops on Grant Management
- Mill Street Extension
  - Michelle will discuss with Matt Hourihan plans that need to happen to improve the field to present to the Committee.
- Gym
  - Brendan asked to find indoor space to continue his gym program.
    - Andrea inquired with Alix at the Community Center about utilizing the gym. Brendan could also potentially use the Town Hall.
- Ice Rink
  - Win will do it for one more year with volunteer efforts. Rink liner is in need of some repair.

*6:59pm Dave Carr motions to adjourn. Win Clark seconds. Unanimous Vote.*

- Next Meeting: December 8, 6:00pm most likely via Zoom