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Lancaster Recreation Committee Meeting Minutes 4/3/2018

Attendees:

- Recreation Director: Andrea Kiuru-Shepard
- Recreation Committee Members: Joe Kennedy, Win Clark, Mark Renczkowski, Ken Pagington, and Katie O'Riorden
- Public: Matt Hourihan, Lynn Hudak

Meeting Agenda:

- Public Comment Period
- Scheduled Appearances and Public Hearing
- Treasurer's Report
- Recreation Director Update
- Recreation Committee Update
- Old and New Business
- Approval of Meeting Minutes

Meeting Summary:

Meeting called to order at 7:06 pm.

Public Comment: None

Scheduled Appearances:

- o None

Treasurer's Report:

- Payment was made for the legal notice required to put the playground project out to bid.
- A laptop was purchased for the Recreation Director.
- Win makes a motion to approve; Mark seconds. Budget passes unanimously.

REVOLVING ACCOUNT:

DATE	SOURCE	DEBIT	CREDIT	BALANCE	COMMENTS
3/21/2018	SHI International	\$731.00		\$50,353.93	Laptop for Rec Director

NTMP PROJECT ACCOUNT:

DATE	SOURCE	DEBIT	CREDIT	BALANCE	COMMENTS
3/21/2018	Worcester Telegram	\$216.00		\$78,001.32	Legal notice for NTMP
3/30/2018	MPH Environmental	\$3,724.63		\$74,276.69	Bid phase services & exp.

Approval of Meeting Minutes:

- Win motions to approve the minutes; Mark seconds. Unanimously approved.

Recreation Committee Update:

- Playground Status
 - o Unable to obtain as much matching money as had previously been thought.
 - o Win and Noreen Piazza put together a list of local businesses that might be able to help with the playground project. Noreen will reach out to them.
 - o Select Horticulture will donate and deliver trees for the area, but the committee will be responsible for planting them.
 - o The playground will need to be installed this summer.
- Field Maintenance
 - o The field maintenance position has been posted on the town website and will be up until the position is filled.
 - o Lynn Hudak will post the job description to the MRE Parents page through Facebook.
 - o Jeanne suggests that some be in touch with Eric Lidstone. Win will contact him.
 - o Matt suggests that someone be in touch with Nils Lang about the position.
 - o Baseball/softball field clean-up day is on April 14.
 - o Joe is waiting to hear back from the Sheriff's Department about whether or not the inmates will be able to help clean the fields prior to the clean up date.
 - o Storage for the skating rink and the mower is needed. Andrea mentions that the basement of Town Hall may be a possibility. Otherwise, it can be stored in the portico of the Memorial School as it has been previously. It is also suggested that we might be able to keep it in the old Recreation Office, if necessary.
 - o Win will be moving the rink on Saturday.
 - o Joe asks Matt for the date that he would like the Porter Johns for the fields. Joe says that he will have them in by April 21, Opening Day.
- Youth Softball/ Youth Baseball
 - o Softball is part of the ASA Courtland League.
 - o Little League is chartered separately. Little League insurance only covers when we are playing other Little League teams.
 - o It will cost \$500 to insure the players and coaches for the games that are not played against other Little League teams.
 - o Matt continues to update the committee and director on the insurance plan.
 - o An account for Lancaster Youth Baseball/Softball will need to be set up to pay for the insurance.
- Adult Softball

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- Joe will be in touch with Bernie Linenkemper about being the coordinator for this year.

Old and New Business:

- Beach

- Joe shares that we will know by April 15th whether or not last year's staff is returning.
- Job postings will be made once returning employees have been confirmed with Joe.
- Mark explains the details of the algae outbreak on Little Spec Pond.
- Big Spec Pond has different characteristics than Little Spec and may not be able to support the algae.
- Joe will ask the Nashoba Board of Health if they can test the water early so we can know if any of the algae has transferred to Big Spec Pond. They currently test it once a week during the summer.
- Pricing for the 2018 season:
 - Resident Season Pass Pricing
 - Early Bird (prior to June 23)- \$50.00 per car
 - Regular (on or after June 23)- \$60.00 per car
 - Non- Resident Season Pass Pricing
 - \$100.00 per car
 - Resident Day Pass- \$10 per car
 - Non- Resident Day Pass- \$20.00 per car
- Win makes a motion to approve the non-resident pricing for the beach. Joe seconds; unanimously approved.
- Win makes a motion to approve the resident pricing for the beach. Mark seconds; unanimously approved.
- Andrea will draft the flyer for the beach. Win suggests she use Canba.com.
- Andrea will change the prices on ERec.

- Trails

- Jeanne updates the committee on upcoming trail walks.
- Win suggests that Scott Hunter be contacted about fly fishing at Bartlett Pond. Win will be in touch with him.
- Mark suggests that fishing at the beach be considered. It could take place on a Saturday morning before the beach opens at noon.

Recreation Director Update:

- Andrea would like to have a meeting to discuss programming ideas.
 - She attended the Central Mass Meeting with other recreation directors. She suggests that we might consider joining in with other small towns to host events.
 - Jeanne mentions that there is a need for after school programming in the middle school.

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- As events need to be planned roughly six months ahead of time, Andrea suggests that we start planning for the fall.
- The meeting to discuss programming ideas will take place at our next regularly scheduled Recreation Committee Meeting on May 1st.
- Alix reached out to Andrea about Family Fun Day that will be happening on April 17th.
- At the next meeting, youth basketball will need to be discussed as Bill Duggan is not returning to run the program.

Meeting Adjourned: Win makes a motion to adjourn; Joe seconds. Meeting adjourned at 9:02 pm.

Next meeting is to be held on May 1 at 7:00pm in the former Town Hall building.