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Lancaster Recreation Committee Meeting Minutes 8/15/17

Attendees:

- Recreation Committee Members: Johnna Doyle, Joe Kennedy, Win Clark, Jeanne Blauner, and Katie O'Riorden
- Public: Matt Hourihan, Dave Carr

Meeting Agenda:

- Public Comment Period
- Scheduled Appearances and Public Hearing
- Treasurer's Report
- Recreation Director Update
- Recreation Committee Update
- Old and New Business
- Approval of Meeting Minutes

Meeting Summary:

Meeting called to order at 8:11 pm

- The committee noted the loss of Recreation Committee member, Ted Manning.
 - o A flower arrangement was sent to his family in honor of his years of service.
 - o The committee will look into a way to honor Ted as we move forward in the Thayer field project.
- Several new committee members will be needed in the coming months.

Public Comment: None

Scheduled Appearances: None

Treasurer's Report:

REVOLVING ACCOUNT:

DATE	SOURCE		DEBIT	CREDIT	BALANCE	COMMENTS
7/6/2017	Jrs Truck /Team Liberty		\$300.00	\$51,895.78	Adult Softball reg fee	
7/6/2017	Matthew Carpenter		\$42.00	\$51,937.78	Swim Lesson check	
7/6/2017	beach passes cash & checks		\$1,395.00	\$53,332.78	beach passes cash & check	
7/12/2017	Maria Bourgeois	\$75.00		\$53,257.78	refund swim lessons -child too young	
7/12/2017	Don Munding	\$55.00		\$53,202.78	refund beach pass - over 65 = free	
7/13/2017	beach passes		\$970.00	\$54,172.78	beach passes cash & checks	
7/13/2017	beach rentals		\$100.00	\$54,272.78	beach rental - Aguirre	
7/13/2017	beach passes online		\$405.00	\$54,677.78	beach passes online	
7/13/2017	Adult coed beach Volleyball		\$40.00	\$54,717.78	Adult coed volleyball online	
7/13/2017	swim lessons online		\$375.00	\$55,092.78	swim lessons online	
7/13/2017	payroll	\$1,529.34		\$53,563.44	w/e 7/8/17 3P	
7/18/2017	Chuck Bigelow	\$200.00		\$53,363.44	USSA Team Reg Coed Softball	
7/20/2017	payroll	\$1,127.26		\$52,236.18	w/e 7/15/17 4P	
7/17/2017	beach passes cash		\$325.00	\$52,561.18	beach passes cash	
7/20/2017	beach passes cash		\$350.00	\$52,911.18	beach passes cash	

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7/20/2017	Adult coed beach Volleyball		\$60.00	\$52,971.18	Adult coed volleyball online
7/27/2017	payroll	\$1,708.80		\$51,262.38	w/e 7/22/17 5P
7/31/2017	beach pass online		\$10.00	\$51,272.38	each pass online
7/31/2017	swim lessons online		\$75.00	\$51,347.38	swim lessons online
7/31/2017	beach passes cash		\$705.00	\$52,052.38	beach passes cash
8/3/2017	payroll	\$861.60		\$51,190.78	w/e 7/29/17 6P
8/3/2017	Joseph Kimball		\$300.00	\$51,490.78	Adult coed softball reg fees
8/3/2017	beach passes cash & checks		\$535.00	\$52,025.78	beach passes cash & checks
8/3/2017	MCC	\$2,500.00		\$49,525.78	Annual Cost 5/17 - 4/18
8/7/2017	beach passes cash		\$180.00	\$49,705.78	beach passes cash
8/10/2017	payroll	\$1,249.32		\$48,456.46	w/e 8/5 - 7P
7/24/2017	BSN Sports	\$275.84		\$48,180.62	softballs
7/24/2017	WB Mason	\$91.53		\$48,089.09	office supplies, USB cable, charger
7/24/2017	Johnna Doyle	\$7.44		\$48,081.65	receipt book for beach
8/10/2017	Ready Fresh	\$33.89		\$48,047.76	water for beach
8/10/2017	BSN Sports	\$219.12		\$47,828.64	Adult Softball balls
8/14/2017	beach passes		\$332.00	\$48,160.64	beach passes - cash
8/17/2017	payroll	\$990.84		\$47,169.80	w/e 8/12 - 8P

BEACH ATTENDANTS SALARY ACCOUNT:

DATE	PAYROLL #	AMOUNT	BALANCE	WEEK ENDING
7/1/2017	ALLOCATED	\$3,106.00	\$3,106.00	
7/13/2017	payroll 3P	\$491.82	\$2,614.18	w/e 7/8/17 3P
7/20/2017	payroll 4P	\$427.42	\$2,186.76	w/e 7/15/17 4P
7/27/2017	payroll 5P	\$491.86	\$1,694.90	w/e 7/22/17 5P
8/3/2017	payroll 6P	\$327.88	\$1,367.02	w/e 7/29/17 6P
8/10/2017	payroll 7P	\$480.11	\$886.91	w/e 8/5/17 - 7P
8/17/2017	payroll 8P	\$351.30	\$535.61	w/e 8/12/17 8P

OTHER PROPERTY ACCOUNT:

DATE	PAYEE	AMOUNT	BALANCE	COMMENTS
7/1/2017	ALLOCATED	\$1,210.00	\$1,210.00	
7/13/2017	Dave's Septic	\$300.00	\$910.00	PPs at Thayer, Mill St, Memorial, Beach
8/10/2017	Dave's Septic	\$138.00	\$772.00	H/C pp at Town Beach

REPAIRS/MAINTENANCE ACCOUNT: (NO ACTIVITY)

DATE			BALANCE		
7/1/2017	ALLOCATED		\$600.00	\$600.00	

BEACH SUPPLIES ACCOUNT: (NO ACTIVITY)

DATE				BALANCE	
7/1/2017	ALLOCATED		\$600.00	\$600.00	

GROUNDSKEEPING ACCOUNT: (NO ACTIVITY)

DATE			BALANCE		
7/1/2017	ALLOCATED		\$1,000.00	\$1,000.00	

BEALS AND THOMAS ACCOUNT: (NO ACTIVITY)

Date	BALANCE	
6/1/2017	\$2,792.75	\$8,938.23

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SWIM LESSONS INCOME	
TOTAL INCOME	\$3,042.00
SWIM LESSON EXPENSES	
SALARY	\$1,579.60
REFUND	\$75.00
TOTAL SWIM EXPENSES	\$1,654.60
NET SWIM LESSONS	\$1,387.40

- Swim lesson revenue not as high as last year. Weather may have been a factor.
- Christa will send out a survey to beach pass holders about their experience at the beach this summer and how we can improve for next year.
- Jeanne motions to accept the budget; Johnna seconds. Unanimous.

Recreation Director Update:

- None: Christa not in attendance.

Recreation Committee Update:

- Walks
 - o Jeanne updates the group on the status of the upcoming walk. Wachusett Reservoir Dam walk is scheduled for this Sunday. 40 people are scheduled to attend.
- Thayer Field
 - o Win updates the committee on Thayer Field.
 - o David, of Beals and Thomas, attended the subcommittee meeting earlier tonight.
 - o The subcommittee will work with the playground company to design the area.
 - o Old fence posts need to be cleaned out of the area. Will need to talk to Orlando to see what equipment is allowed on the field to aid in clean up. Dumpster will need to be ordered. The clean up is to be done by the Recreation Committee and Lancaster Little League.

Old and New Business

- Old Business
 - o Need an update from Christa on the maintenance plan for the fields.
 - o Infield currently need to be sprayed.
- New Business
 - o Christa received and shared an email about a commemorative sign that had been taken down at the baseball field.
 - o Joe will be in touch with the Comaskey family about the sign.

Approval of Meeting Minutes:

- Johnna motions to accept the minutes from the June 27th meeting. Jeanne seconds. Unanimously approved.
- Katie will submit the minutes.

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Meeting Adjourned: Win makes a motion to adjourn; Joe seconds. Meeting adjourned at 8:57 pm.

Next meeting time is TBD.