

2/11/17

Lancaster Recreation Committee Meeting Minutes 2/7/17

Attendees:

- Recreation Director: Christa Duprey
- Recreation Committee Members: Johnna Doyle, Joe Kennedy, Winn Clark, Ted Manning, Jeanne Blauner, and Katie O'Riorden

Meeting Agenda:

- Public Comment Period
- Scheduled Appearances and Public Hearing
- Treasurer's Report
- Recreation Director Update
- Recreation Committee Update
- Old and New Business
- Approval of Meeting Minutes

Meeting Summary:

Meeting called to order at 7:05 pm

Public Comment: None

Scheduled Appearances: None

Treasurer's Report:

Revolving Account:

Date	Source	Debit	Credit	Balance	Comments
1/5/2017	youth softball regs online		\$85.00	\$48,506.81	youth softball reg
1/12/2017	Clark, Maruska, Basteri, Leclair		\$200.00	\$48,706.81	indoor soccer reg fees
1/12/2017	Clark, Maruska, Basteri, Leclair	\$200.00		\$48,506.81	refund indoor soccer fees, cancelled
1/19/2017	youth softball regs online		\$170.00	\$48,676.81	youth softball regs online
2/1/2017	Win Clark	\$20.00		\$48,656.81	Reimb. Facebook ad - indoor soccer
2/1/2017	Mass Rec. & Parks Assoc.	\$100.00		\$48,556.81	Membership dues - C. Duprey
				\$48,556.81	

Beals & Thomas:

Date	Debit	Remaining Balance
late-9/22/16	\$394.67	\$14,292.00

The above \$394.67 was for postage.

- Johnna makes a motion to approve the budget; Win seconds. Unanimously approved.

Recreation Director Update:

- Christa makes a request for funds for office supplies.
- Jeanne makes a motion to use \$200 from the Revolving Account for office supplies; Win seconds. Unanimously approved.
- Christa presents the work that she and Jean did on the 2017 Walks and Trails Schedule Draft.
- The focus is going to be on the five major walks spanning from February to November. Walks can be added if there is additional interest.
- The entrance to the Cook Conservation walk has become difficult to access. Johnna will get in touch with owner to see if there is anything we can do to make it more accessible.
- Christa will make up a brochure for the five walks.
- Question is raised if there may be interest in a geocaching program.
- The ice rink signage has been ordered and is on the way.
- Girls' Softball
- Christa and Lynn Hudak drafted letters to distribute to local businesses for sponsorships.
- Christa will be in touch with the elementary school so that the registration can be sent out with the monthly email blast. She will also see if we can send out an email blast to the parents of the players from last year.
- The sponsorship banners from last year need to be retrieved from the fields.
- Currently fewer than ten girls are signed up to play.
- Chris Cornelius has volunteered to be the contact for the adult softball league for this upcoming season.
- Christa spoke with Tania Rich about the maintenance of the fields. She was given the name of Diamond Athletics to come out and determine what our needs for the fields would be.
- Christa will be in touch with Gatsby Grounds to discuss the cost of setting up a program to hire out for groundskeeping.
- The fields at Mary Rowlandson Elementary are town fields and need to be scheduled through the schools. They are for youth use.
- Christa will research a cost specific to our needs for Thayer Field.
- Christa will also talk to Matt Hourihan about the plans for spring clean up.
- Vacation Weeks
- Christa asks about the possible interest in a parent and child play time, story time, or gym time.
- There is already a Nerf Wars day in the gym during vacation that usually happens on the Tuesday of vacation.
- Will look into holding something during April vacation. Christa will talk to Bill Grady about a movie day at the The Strand in Clinton.

Recreation Committee Update:

- The Full Moon Walk is set for this Saturday, February 11, at 7:00pm.
- The permits have been obtained.

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- Outside of the walk, activities will include sledding, snowshoeing, a bonfire, and hot cocoa.
- Little League Baseball update will happen when Matt Hourihan is present.

Old and New Business

Old Business

- On February 16th, there will be a special meeting during which time the concept plan will be discussed and presented to the public.
- Johnna proposes a subcommittee to work with Beals and Thomas.
- It is proposed that Win, Johnna, and Ted are part of the subcommittee and that Elizabeth Cahill and Matt Hourihan are appointed to the subcommittee that will be referred to as the Nathaniel Thayer Memorial Park Subcommittee.
- The mission of the subcommittee is to work with Beals and Thomas to develop a concept plan for the revitalization of the Thayer Field.
- Johnna proposes the subcommittee; Win seconds. Unanimously approved.
- The subcommittee will meet with Noreen to discuss the plans for the park.
- Johnna recommends that the subcommittee has regular monthly meetings.
- Winterfest will occur on February 18th.

New Business

- We will need to hire lifeguards and swim instructors for the summer.
- We currently have only one beach attendant and one swim instructor returning.
- Johnna will try to confirm with another swim instructor who worked at the beach last year.
- We will need 5 total lifeguards this summer.
- Christa asks about interest in a child drop off time at the beach. Pre-registration would be required. It might include crafts, beach sports, and water games.
- We would need to staff with additional attendants to run activities.
- 6-8 kids: ages 5+
- We are going to look into a system for payment by credit card at the beach.
- Open Space and Recreation Committee Survey
- Recreation programming questions will need to be added. Questions might address programming needs, age of children, time of day/year, and recreation interests.
- Christa will send questions to be added to the survey.
- Christa will also ask about after school care for the 7th and 8th graders in town.
- Christa will send the committee the draft of the annual report. Any pictures of recreation activity will be sent to Christa.

Approval of Meeting Minutes:

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- Johnna makes a motion to amend the meeting minutes from January to remove the meeting on January 6th.
- With the removal of the line, Johnna makes a motion to approve the meeting minutes from January; Joe seconds. Unanimously approved.
- Katie will send in the minutes to be posted.

Meeting Adjourned: Ted makes a motion to adjourn; Joe seconds. Meeting adjourned at 9:06 pm.

Next meeting is to be held on February 16, 2017.
The following meeting will be held on March 7, 2017.