

2/20/18

**Lancaster Recreation Committee  
Meeting Minutes  
2/6/18**

**Attendees:**

- Recreation Committee Members: Joe Kennedy, Win Clark, Jeanne Blauner, and Katie O'Riorden
- Public: Mark Renczkowski, Andrea Kiuru-Shepard, Matt Hourihan, Catherine Trant

**Meeting Agenda:**

- Public Comment Period
- Scheduled Appearances and Public Hearing
- Treasurer's Report
- Approval of Meeting Minutes
- Committee Updates
- Old and New Business

**Meeting Summary:**

Meeting called to order at 7:10 pm

**Public Comment:** None

**Scheduled Appearances:**

Andrea Kiuru-Shepard as applicant for Recreation Director position.  
Matt Hourihan to talk about Lancaster Little League. See below.

**Treasurer's Report:**

**REVOLVING ACCOUNT:**

DATE	SOURCE		DEBIT	CREDIT	BALANCE
COMMENTS					
12/7/2017	Men's Adult b'ball online		\$20.00	\$52,747.37	Mens Basketball reg fee
12/13/2017	Corner Sports	\$791.00		\$51,956.37	youth b'ball t-shirts
12/28/2017	Iss	\$185.00		\$51,771.37	share cost of Trail Guides
1/16/2018	Winter equipment swap		\$16.00	<b>\$51,787.37</b>	donation

**OTHER PROPERTY ACCOUNT:**

DATE	SOURCE	DEBIT	CREDIT	BALANCE	COMMENTS
11/30/2017	appropriated	\$9,946.00	<b>\$10,448.00</b>		for Thayer Field Committee- fert., etc

**REPAIRS & BUILDING MAINTENANCE:**

DATE	SOURCE	DEBIT	CREDIT	BALANCE	COMMENTS
7/1/2017	ALLOCATED	\$600.00	<b>\$600.00</b>		

**BEACH SUPPLIES:**

DATE	SOURCE	DEBIT	CREDIT	BALANCE	COMMENTS
8/22/2017	WB Mason	\$29.02	<b>\$570.98</b>		bungee cord for volleyball net

**GROUNDS KEEPING:**

DATE	SOURCE	DEBIT	CREDIT	BALANCE	COMMENTS
10/12/2017	Pristine Landscaping	\$450.00		<b>\$538.06</b>	Mowing at Thayer Field

**REC WAGES:**

DATE	SOURCE	CREDIT	DEBIT	BALANCE	PAY PERIOD
8/24/2017	payroll 9P		\$327.88	<b>\$207.77</b>	w/e 8/19/17 8P

**BEALS & THOMAS:**

DATE	DEBIT	BALANCE
12/12/2017	\$1,317.70	\$3,095.82
1/22/2018	\$1,030.00	<b>\$2,065.82</b>

- Joe and Jeanne went to meet with the Finance Committee on January 29<sup>th</sup>. They agreed to pay the \$2500 for the mandatory website fee.
- Joe explains the budget and the various accounts.
- Jeanne makes a motion to approve.
- Win seconds; unanimously approved.

**Approval of Meeting Minutes:**

- Joe makes a motion to approve the minutes from January.
- Win seconds; unanimously approved.

**Recreation Committee Update:**

- Hiring of new Recreation Director Status
  - o Andrea Kiuru-Shepard was offered the position and is in attendance tonight to understand the workings of the Recreation Committee.
  - o Win shares the work that would need to be done by the new Recreation Director, including field maintenance.
- Mark is on the Board of Selectmen's agenda for this evening as an appointee for the Recreation Committee.
- Playground Status
  - o It is scheduled that they will break ground on playground in April.
  - o Win explains the park process to those in attendance.
  - o Bid requests are in the process of going out.
  - o The master plan for the whole park is approved, but revisions can be made.
  - o Win shares with Mark the various phases of the park.
  - o Park will be a "community build." People will need to be recruited to help with the install and assembly of the playground equipment. About 15 people will be needed.
- Skating Rink
  - o The skating party is moved to February 17 from 6-8pm. There will be music and a fire pit.

- There may be water draining from the rink; Win will check the lining for holes.
- Beach Survey Update:
  - Ken is not present - will defer to next month
  - Catherine Trant shares with the committee the algae findings in Spectacle Pond.
    - She would like to ask that we help to keep boats from being launched from the beach so that they don't bring in invasive plants or anything else in that might clog up the lake.
    - Kayaks are not an issue because they are smooth.
    - Asks that we be mindful of boats that might be launching.
    - Asks that we provide a sign.
    - Understands that we can't monitor when the beach isn't open.
    - Win asks if the Spectacle Pond Preservation Association would be willing to provide text and/or signage.
    - Mark suggests that we look to the Quabbin Reservoir for signage and protocol.
    - The Association has reached out to the town and they are asking that they (the association) talk to the state.
  - Programming at the Beach
    - Paddleboards: Beachgoers could rent for 1/2 hour-1 hour.
    - Rental cost: Could charge an hourly fee.
    - Katie reached out to Cabela's, Dick's, and David Cudmore, and is waiting to hear back. Ken has reached out to multiple outlets and will report back at the next meeting.
    - Jeanne will talk to the head of the paddle board committee to discuss if there are any options for purchase there.
    - We will need to discuss cost and schedule.
  - Beach Pricing
    - Discount before a certain date in June.
    - Andrea suggested that we could put in new programming and half day camps, etc. based on the Sterling model.
    - The committee had previously talked about providing a short (one-two hour) drop-off period where parents could bring their kids for activities on the beach.
    - Joe gives the history of the beach; discusses swim lessons and night volleyball. He shares that, historically, we do not make money on the beach as we need to pay lifeguards and two beach attendants.
    - Andrea suggests a Talent Show as a way to raise money at the beach.
    - Other enhancements to the beach are suggested: Gaga pit, swings, tetherball, other activities.
    - Mark talks about price increase through a tiered membership. With the addition of paddle boards, we could consider a

standard beach membership and a "Paddle board Plus" membership.

- Cornhole and horseshoe pits are discussed as possible additions•
  - Win suggests a simple night with a bonfire and guitars/ s'mores etc.
  - Catherine shares that there were people at the beach with music anyway- perhaps 4th of July event.
  - Jeanne asks Andrea to put together some ideas for the beach for the summer.
  - Katie asks how many paddle boards we would like to get for the beach this summer and how much we should spend.
  - The committee suggests starting with 2 paddle boards with the possibility of more if the demand increases.
  - The committee makes a plan to commit to paddleboards and cornhole for this summer.
  - Win suggests we clean up the trail on the left of the water.
    - Andrea asks about poison ivy and Catherine says that growth in her neighborhood has increased.
    - If we can clean it, we can put a new picnic table out there.
    - Mark asks if we can cut a path down to the ground for fishing.
    - A volunteer day down at the beach will be needed prior to the opening to get the beach ready.
- Trails
- Jeanne checked out Ballard Hill; trail is too overgrown.
  - Parker Family Woods are an alternative.
    - Thursday of vacation week starting at 12:45, Jeanne will lead a walk through Parker Woods. Will need to park at Lancaster Community Center and carpool over.
  - Dexter Drumlin Walk is set for March 3rd from 7-9pm. Someone from AMC will be coming to lead it
  - March: Maple Syrup Demonstration: Win suggests Jeanne gets in touch with Steve Tarver about the sugar shack event.
    - Jeanne wants to ask Ken to talk to Steve about the maple sugar demonstration. Jeanne will email Ken.
    - April 21 - Town Forest: The Birds are Back Walk.
    - May 2- Library Presentation- Walk in Acton or Concord to follow at a later date
    - Additional walks to follow with dates and times.
- Lancaster Little League
- Matt asks for an update on the field maintenance plan. .
    - The committee responds that without a director on board, we don't have a plan yet.
    - Lancaster Recreation would like for Matt, the new Recreation Director, Kevin, and Orlando to meet to discuss the plan as it needs to happen soon with spring sports coming up quickly.

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- Catherine suggested a neighbor with a company who does landscaping and plowing.
- Lancaster Little League bought a commercial mower this past summer, but it needs repairs.
- Signups for Little League are going well.
  - The first to sign up for minors were enrolled in a clinic.
  - Nashoba Coaches Clinic: High school coach is going to do a clinic for the coaches.
- Modifications for the spring: Matt wants to put in a t-ball field out behind Memorial School.

**Meeting Adjourned:** Win makes a motion to adjourn; Joe seconds. Meeting adjourned at 9:08 pm.

Next meeting is to be held on March 6, 2018 at 7:00.