



**LANCASTER SELECT BOARD
REVISED***

**Regular Meeting Agenda via ZOOM™
Monday, November 15, 2021
6:00 P.M. – 9:00 P.M.**

In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV

I. CALL TO ORDER

Chairman Jason A. Allison will call the meeting to Order at 6:00 P.M. via ZOOM™
Join Zoom Meeting
<https://us02web.zoom.us/j/81351006435>

Meeting ID: 813 5100 6435

One tap mobile

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Meeting ID: 813 5100 6435

II. APPROVAL OF MEETING MINUTES

Review and take action on Regular Meeting Minutes of October 18, 2021.

III. SCHEDULED APPEARANCES & PUBLIC HEARINGS

6:05PM Joint Meeting with the Finance Committee to meet potential candidate to fill unexpired term on the Finance Committee (Vote may be taken)

6:15PM Public Hearing for Petition for Joint or Identical Pole Locations
Fort Pond Road – National Grid to install 1 JO Pole on Fort Pond Road beginning at a point approximately 20 feet south of the centerline of the intersection of Ford Pond Road. Installing Pole 21-50. The Select Board

6:30PM Public Hearing for Petition for Joint or Identical Pole Locations
Old Union Turnpike – National Grid to install 1 JO Pole on Old Union Turnpike beginning at a point approximately 20 feet northeast of the centerline of the intersection of Old Union Turnpike. Installing Pole 144-50 – The Select Board



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IV. BOARDS, COMMITTEES AND DEPARTMENTS REPORTS

V. PUBLIC COMMENT PERIOD

Opportunity for the public to address their concerns, make comment and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

VI. TOWN ADMINISTRATOR REPORT - NONE

Town Administrator Orlando Pacheco will update the Board on the status of current projects pending.

VII. ADMINISTRATION, BUDGET, AND POLICY *

1. Review and discuss Special Town Meeting zoning article (Allison)
2. Discuss next steps on Legal Services RFP (Allison)*
3. Honor 2021 retiring police officers (Turner)
4. Perkins School - status and plans (Turner)
5. Event and Entertainment fees and frequency (Moody)
6. Division of Capital Asset Management and Maintenance (DCAMM) (Turner)
7. American Rescue Plan Act (ARPA) – Schedule guidelines and impact of new infrastructure bill (Turner)
8. Set date of our legislative update (Turner)

VIII. APPOINTMENTS AND RESIGNATIONS

Appointments

Cultural Council – Emily Ellison Taylor, term to expire 06/30/2024 (First Term)

Community Preservation Act Committee

- Win Clark – Recreation Committee

IX. LICENSES AND PERMITS - NONE

X. OTHER/UNFINISHED BUSINESS

- **Vaccine Mandate Policy**
- **Code of Conduct Policy**

The HR Director is currently compiling comments received into a document for the Select Board. This should be available for the Board's review in a couple of weeks.



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- **North Lancaster Settlement**

The Board has received a letter from the Capital Group outlining the North Lancaster settlement and requesting a meeting. Mr. Allison suggests assigning a liaison to Capital Group to meet with the landowner(s) and the developer who could be a facilitator, and who could engage with all parties on a regular basis. Ms. Turner expressed frustration that the project has taken so long to get to this point. Mr. Allison would like to be considered for the liaison role. Mr. Moody discussed how well the Affordable Housing Trust has worked with the Capital Group to jointly plan for the residents of Lancaster to bring about items from dog walking areas and playgrounds to lower rates on affordability. No conclusion was reached; Mr. Allison asks that this item is left on the agenda, but he will not bring it up again.

- **Aggregation**

The Select Board has received a memo from the Energy Commission following their meeting with Colonial. Mr. Pacheco reports that he is expecting official pricing from various suppliers to service the aggregation load tomorrow. Mr. Pacheco advises that the best approach right now is a 12-month contract, at which point we could evaluate the impact of additional renewables. He noted there will be some “sticker shock” with the electric bills.

- **Gazebo Ramp**

Materials have been ordered and the goal is to have this completed by Halloween is on target. Mr. Pacheco reported that Dig Safe will need to be called for this project.

- **Status Barrett Planning Group**

Mr. Allison directed the Board’s attention to a memo from Mr. Pacheco on this topic. He notes that Mr. Pacheco is “trying to make it work” and that he was displeased with the way that the Planning Board Chairman had spoken to the Town Administrator. Ms. Turner asked that this discussion be continued at the next meeting so that she has an opportunity to review the material.

- **Audit Services**

Powers & Sullivan is under contract for the FY22 Audit. Mr. Pacheco reported that this is an exempt service but can do a quote. Ms. Turner would like to assemble an Audit Committee.

XI. NEW BUSINESS *

**This item is included to acknowledge that there may be matters not reasonably anticipated by the Chair*

XII. COMMUNICATIONS

- Select Board’s next regular meeting will be held via Zoom on December 6, 2021 at 6:00pm

XIII. ADJOURNMENT