



LANCASTER BOARD OF SELECTMEN
Regular Meeting Agenda
Meeting Room in the Lancaster Community Center
Tuesday, January 3, 2017
6:00 P.M.

In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV

I. CALL TO ORDER

Chairman Stanley B. Starr, Jr. will call the meeting to Order at 6:00 P.M. in the Meeting Room located at the Lancaster Community Center, 39 Harvard Road, Lancaster, MA. 01523

II. PUBLIC COMMENT PERIOD

6:00 P.M. - Opportunity for the public to address their concerns, make comment and offer
6:10 P.M. suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

III. SCHEDULED APPEARANCES & PUBLIC HEARING - NONE

IV. TOWN ADMINISTRATOR'S REPORT

Town Administrator Ryan McNutt will update the Board of Selectmen on the status of current projects pending before the Selectmen.

V. APPROVAL OF MEETING MINUTES

Review and take action on the Regular Meeting Minutes of December 19, 2016

VI. APPOINTMENTS AND RESIGNATIONS

Appointments:
Memorial School Re-use Committee: Appointment Jay Moody, 144 Seven Bridge Road, term to expire June 30, 2017.

VII. ADMINISTRATION, BUDGET, AND POLICY -

Donation of Land
Review and take action to sign Deed Acceptance and Grant Easement from NLJW LLC (Bruce Warila).

Town Administrator Job Description
Review and take action on approval of Town Administrator Job Description.



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Prescott Building Renovation

Review and take action on Notice of Award to NELCO, General Contractor for the Prescott Building Renovation.

VIII. LICENSES AND PERMITS - None

IX. COMMUNICATIONS

Next Board of Selectmen's Meeting will be held on Tuesday, January 17, 2017 at 6:00 p.m. in the Meeting Room at the Community Center.

X. OTHER BUSINESS

Motion to go into Executive Session, pursuant to MGL, C. 30A, §21(a) #2 to conduct strategy session in preparation for contract negotiations with non-union personnel, specifically the Fire Chief and may or may not reconvene in open session

XI. NEW BUSINESS

XII. ADJOURNMENT