



LANCASTER BOARD OF SELECTMEN
Regular Meeting Agenda
VIA ZOOM™
Monday, November 16, 2020
6:00 P.M.

In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV

I. CALL TO ORDER

Chairman Jay M. Moody will call the meeting to Order at 6:00 P.M. via ZOOM™

Meeting ID
825 7581 9944

Invite Link
<https://us02web.zoom.us/j/82575819944>

Board of Selectmen Remote Participation Guidelines
<..\BOS\BOS remote participation guidelines.pdf>

II. PUBLIC COMMENT PERIOD

6:00 P.M. - Opportunity for the public to address their concerns, make comment and offer
6:10 P.M. suggestions on operations or programs, except personnel matters.
Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

III. APPROVAL OF MEETING MINUTES

Review and take action on Regular Meeting Minutes of November 9, 2020 and Special Meeting Minutes of November 9, 2020.

IV. SCHEDULED APPEARANCES & PUBLIC HEARINGS

- Minuteman Regional Vocational Technical High School to update the Athletic Fields Project

V. BOARDS, COMMITTEES AND DEPARTMENTS REPORTS

- Conservation Commission Update
- Economic Development Ad Hoc Committee Report

VI. TOWN ADMINISTRATOR REPORT

Town Administrator Orlando Pacheco will update the Board on the status of current projects pending.



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VII. ADMINISTRATION, BUDGET, AND POLICY

1. Open discussion with Nashoba Regional High School (NRHS) teachers and Lancaster Board of Selectmen regarding Tri Town Meeting letter [NRHS Teachers' Letter.pdf](#)
2. Chapter 61A 28 Runaway Brook Road, Lot 18A, Right of First Refusal. Vote may be taken.
3. Development of survey to be placed on town website and at all departments as to the rating of service received from the public
4. Town administrator office hours
5. Schedule of town administrator to be available for selectmen
6. List of special Municipals Employees
7. Discussion of Town Moderator as special employee

VIII. APPOINTMENTS AND RESIGNATIONS

Appointment

Planner Director – Nathan Boudreau

Resignation

Conservation Commission: Bonnie Mae Smith effective immediately

IX. LICENSES AND PERMITS - NONE

X. NEW BUSINESS *

**This item is included to acknowledge that there may be matters not reasonably anticipated by the Chair*

XI. COMMUNICATIONS

- Board of Selectmen Pre-town Meeting will be held on Monday November 23,2020 at 6:30pm at the Mary Rowlandson School
- Special Town Meeting will be held on Monday, November 23, 2020 at 7:00pm at the Mary Rowlandson Elementary School Auditorium, Gym, Cafeteria.
- Next Board of Selectmen's Meeting will be held on Monday, December 7, 2020 at 6:00pm via ZOOM™

XII. ADJOURNMENT