



**LANCASTER BOARD OF SELECTMEN**  
**Regular Meeting Agenda**  
**Meeting Room in the Lancaster Community Center**  
**Monday, June 27, 2016**  
**6:00 P.M.**

In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV

**I. CALL TO ORDER**

Chairman Stanley B. Starr, Jr. will call the meeting to Order at 6:00 P.M. in the Meeting Room on the Lancaster Community Center, 39 Harvard Road, Lancaster, MA. 01523

**II. PUBLIC COMMENT PERIOD**

6:00 P.M. - Opportunity for the public to address their concerns, make comment and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

6:05 P.M. - Acknowledgement of the service of the late Virginia & Frank Collins to the Town of Lancaster.

**III. SCHEDULED APPEARANCES & PUBLIC HEARING**

6:10 P.M. Presentation of the Complete Streets Policy by Town Planner Noreen Piazza, with Selectmen to review and take action on the acceptance of the policy.

6:15 P.M. Fire Chief Hanson to discuss Ambulance Fee Schedule and Special Permit for Bonfire

**IV. TOWN ADMINISTRATOR'S REPORT**

Town Administrator Ryan McNutt will update the Board of Selectmen on the status of current projects pending before the Selectmen.

**V. APPROVAL OF MEETING MINUTES**

Review and take action on the Regular Meeting Minutes of June 6, 2016.

**VI. APPOINTMENTS AND RESIGNATIONS**

Appointments :

**Police Department**

- *Adrienne Gaduoa, as a part-time Police Officer with the Lancaster Police Department*



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***Board of Appeals***

- *Re-appointment of Scott Miller, 60 Bolton Station Rd., term to expire June 30, 2021 (5 yr term)*
- *Appointment of Johanna Meyer, 288 George Hill Rd., as Alternate Member, term to expire June 30, 2021.*

***Conservation Commission***

- *Re-appointment of Kenneth F. Rapoza, 294 Brockelman Rd., term to expire June 30, 2017*
- *Re-appointment of Thomas J. Christopher, 252 Fort Pond Inn Rd., term to expire June 30, 2018*
- *Re-appointment of Nathan Stevens, 141 Schumacher Rd., term to expire June 30, 2018*

***Council on Aging***

- *Appointment of Michele MacDonald, 9 Farnsworth Way, term to expire June 30, 2019*

***Lancaster Historical Commission:***

- *Re-appointment of Mark A. Schryver, 40 Hilltop Road, term to expire June 30, 2019.*
- *Re-appointment of Joy F. Peach, 74 Beach Point Road, term to expire June 30, 2019.*
- *Reappointment of Joan Richards, 9 Burbank Lane, as Associate Member, term to expire June 30, 2017.*

***Recreation Committee:***

- *Appointment of Kaitlin O’Riorden, 29 Runaway Brook Rd, term to expire June 30, 2019.*

***Town Forest Committee:***

- *Timothy H. Castner, 55 Fire Road #10, term to expire June 30, 2019.*
- *Christopher G. Fish, 184 Devonshire Way, term to expire June 30, 2018.*

***Annual Appointments – Terms to Expire June 30, 2017***

- *Nashoba Regional Audit Advisory Committee – Finance Director Cheryl Gariepy*
- *Records Access Officers – Town Clerk Mary de Alderete & Assistant Town Clerk Dianne Reardon*

***Notification of reappointments made by Peter Munro, Building Official/Zoning Enforcement Officer, (no action required by the Board of Selectmen)***

- *Dennis Monteiro – Wiring Inspector*
- *David Hinckley – Assistant Wiring Inspector*
- *Thomas Soldi – Plumbing /Gas Inspector*
- *Kenneth Poulin – Assistant Plumbing/Gas Inspector*

**Resignations**

- ***Historical Commission – Garrett Sheahan, effective June 30, 2016.***



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**VII. ADMINISTRATION, BUDGET, AND POLICY**

1. Discussion on Policy regarding large billboard advertisements in Lancaster.
2. Discussion on Board of Selectmen's Goals & Objectives
3. Review and finalize the One Day Liquor License Application Packet.

**VIII. LICENSES AND PERMITS - NONE**

**IX. COMMUNICATIONS**

Next Board of Selectmen's Meeting will be held on Tuesday, July 5, 2016, 6:00 p.m. in the Meeting Room at the Community Center.

Notification from Town Clerk regarding Town of Lancaster has been accepted into the Digital Commonwealth Digitization Services Program.

Letter from the Doctor Franklin Perkins School

**X. OTHER BUSINESS**

Selectman Grasso will update the Board on the June 20<sup>th</sup> meeting held in Arlington regarding Minuteman Regional School Building Project.

Executive Session, pursuant to MGL, C. 30A, §21(a) #2 to discuss contract negotiations with non-union personnel, specifically the Town Administrator and not to reconvene into open session.

**XI. NEW BUSINESS**

**XII. ADJOURNMENT**