



LANCASTER BOARD OF SELECTMEN
Regular Meeting Agenda
Meeting Room in the Lancaster Community Center
Monday, August 7, 2017
5:30 P.M.

In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV

I. CALL TO ORDER

Chairman Stanley B. Starr, Jr. will call the meeting to Order at 5:30 P.M. in the Meeting Room located at the Lancaster Community Center, 39 Harvard Road, Lancaster, MA. 01523

II. EXECUTIVE SESSION

5:30 P.M. Motion to go into Executive Session M.G.L. c.30A, Sec. 21(a) #6 – to consider the purchase, exchange, lease or value of real estate, if the chair declares that an open meeting may have a detrimental effect on the negotiation position of the public body and to reconvene back into open session.

III. PUBLIC COMMENT PERIOD

6:00 P.M. - Opportunity for the public to address their concerns, make comment and offer
6:10 P.M. suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

III. SCHEDULED APPEARANCES & PUBLIC HEARING

IV. TOWN ADMINISTRATOR'S REPORT

Town Administrator Orlando Pacheco will update the Board on the status of current projects pending.

V. APPROVAL OF MEETING MINUTES

Review and take action on the Regular Meeting Minutes of July 17, 2017 and Special Meeting Minutes of July 31, 2017.

VI. APPOINTMENTS AND RESIGNATIONS - NONE

VII. ADMINISTRATION, BUDGET, AND POLICY

1. Discussion on the Meals' Tax for the Town of Lancaster.
2. Review and discuss Town of Lancaster Vehicle Policy.
3. Review and take action on Department of Public Works Superintendent's Contact.
4. Town of Lancaster Ambulance Write-offs



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VIII. LICENSES AND PERMITS -

1. Consider and take action on Keith Kopley's (dba Kalon Farm) application on a One Day Special License to Sell Wine/Beer on Saturday, August 26, 2017 for the Clustertruck Food Festival from 12:00 P.M. to 7:00 P.M.
2. Consider and take action Still River Winery, Wade Holtzman, 104 Bolton Road, Harvard, MA – Application for License to sell wine at the Bolton Fair, 8/11/17 to 8/13/17, from 9 AM to 9 PM
3. Review and take action on Fire Chief's request for a Special Permit for a Bonfire at the Annual Bolton Fair.
4. Consider and take action to renew the Special Permit to Remove Earth Products for J.E. Kanis, Inc. for additional two year period from August 19, 2017 to August 19, 2019.
5. Consider and take action to renew the Special Permit to Remove Earth Products for Stow Sand & Gravel Company (Chisholm Corp.) for an additional two year period from August 14, 2017 to August 14, 2019.
6. Consider and take action on local theatre director, Peter Murphy's request to place a Banner on the Town Green for the upcoming production of *The Liberator*, sponsored by the LCC.
7. Consider and take action on request to display a banner for the 6th Annual 5K Walk/Run Road Race
8. Consider and take action on Friends of Thayer Memorial Library request for use of the Town Hall for the Thayer Memorial Annual Book Sale, Wednesday, September 27th – Tuesday, October 3, 2017

IX. COMMUNICATIONS

Next Board of Selectmen's Meeting will be held on August 21, 2017 at 6:00 p.m. in the Meeting Room at the Community Center.

Letter from Attorney General Office – Lancaster Annual Town Meeting of May 1, 2017

Letter from MassDOT regarding Lancaster's Tier 3 Complete Street Construction Funding.

X. OTHER BUSINESS

XI. NEW BUSINESS *

**This item is included to acknowledge that there may be matters not reasonably anticipated by the Chair.*

XII. ADJOURNMENT