



**REGULAR MEETING 6:30 PM  
MINUTEMAN SCHOOL COMMITTEE  
TUESDAY, SEPTEMBER 13, 2022**

**Remote Participation Meeting Via ZOOM**  
**Meeting ID: 819 9931 9213**  
**Password: 940181**

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**AGENDA**

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**1. CALL TO ORDER**

**2. ADOPTION OF REMOTE PARTICIPATION**

**VOTE:** To adopt remote participation by all members of this Minuteman School Committee pursuant to and in accordance with Sections (2) and (3) of the Executive Order Suspending Certain Provisions of the Open Meeting Law made by the Governor of Massachusetts on March 12, 2020, such adoption to be effective until said Executive Order is rescinded or the Commonwealth's State of Emergency as referenced in said Executive Order, is terminated, whichever happens first.

**3. PUBLIC COMMENT**

(Previously submitted to the School Committee through the Superintendent via [superintendent@minuteman.org](mailto:superintendent@minuteman.org))

**4. CONSENT AGENDA**

1. Approval of the Draft Minutes of the following draft minutes:
  - June 22, 2022
  - July 19, 2022
  - August 23, 2022

**5. CHAIR'S REPORT, *Pam Nourse***

- a. For the Good of the Organization

**6. SUPERINTENDENT'S REPORT, *Dr. Kathleen A. Dawson***

- a. Welcome Back to School Convocation Update
- b. New Superintendent Induction Program (NSIP) Presentation – Jon Sills
- c. Approval of 2022-2023 School Wide Goals

## **7. PRINCIPAL'S REPORT – *George Clement***

- a. Start of School
- b. Vacancy Update
- c. Homecoming Weekend – September 23-24

## **8. STUDENT UPDATE**

- a. Start of School

## **9. SUBCOMMITTEE REPORTS**

- a. Transition Taskforce Update – *Ford Spalding*
- b. Policy Subcommittee – *Alice DeLuca*
  1. Approval of revised Policy DDA – Gifts, Grants, Donations and Scholarships  
**VOTE:** To approve revised Policy DDA – Gifts, Grants, Donations and Scholarships
  2. Approval of revised Policy DKAB – Warrant Signatures  
**VOTE:** To approve revised Policy DKAB – Warrant Signatures
  3. Approval of revised Policy DJ - Purchasing  
**VOTE:** To approve revised Policy DJ - Purchasing
  4. Approval of revised Policy DJA – Purchasing Authority  
**VOTE:** To approve revised Policy DJA – Purchasing Authority
  5. Approval of revised Policy DJB – Purchasing Procedures  
**VOTE:** To approve revised Policy DJB – Purchasing Procedures
  6. Approval of revised Policy DJE – Bidding Requirements  
**VOTE:** To approve revised Policy DJE – Bidding Requirements
  7. Approval of revised Policy DN – School Properties Disposal Procedure  
**VOTE:** To approve revised Policy DN – School Properties Disposal Procedure
  8. Approval of revised Policy DID – Inventories Policy  
**VOTE:** To approve revised Policy DID – Inventories Policy

## **10. FINANCE REPORT**

- a. Finance Subcommittee Report – *Steve Ledoux*
- b. Approval of Updated Federal and State Grant Manual  
**VOTE:** To approve the updated Federal and State Grant Manual, as presented
- c. Approval of Grant Donations  
**VOTE:** To approve the grant donations, as presented
- d. Appointment of Designee for Payroll Warrant Approvals

## **11. EXECUTIVE SESSION:**

**VOTE:** To enter Executive Session and not return to Open Session for the following reasons:

- a) Pursuant to M.G.L. c.30A, §20(a)(3) to discuss strategy with respect to likely litigation with the Town of Lincoln regarding permit fees if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares; and
- b) To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel, namely the Business Manager, Assistant Superintendent and Assistant Superintendent of Operations and Facilities; and

- c) To discuss strategy with respect to collective bargaining with the Minuteman Faculty Association as an open meeting may have a detrimental effect on the bargaining position of the Committee, and the chair so declares.

## **12. ADJOURNMENT**

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L.c.30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Minuteman School Committee will be conducted via remote participation to the greatest extent possible.

Posted:  
Date: September 9, 2022  
Time: 4:55 p.m.