



**REGULAR MEETING 6:30 PM**  
**MINUTEMAN SCHOOL COMMITTEE**  
**TUESDAY, FEBRUARY 8, 2022**

**Remote Participation Meeting Via ZOOM**

**Meeting ID: 842 7808 4719**

**Password: 960646**

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**AGENDA**

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**1. CALL TO ORDER**

**2. ADOPTION OF REMOTE PARTICIPATION**

**VOTE:** To adopt remote participation by all members of this Minuteman School Committee pursuant to and in accordance with Sections (2) and (3) of the Executive Order Suspending Certain Provisions of the Open Meeting Law made by the Governor of Massachusetts on March 12, 2020, such adoption to be effective until said Executive Order is rescinded or the Commonwealth's State of Emergency as referenced in said Executive Order, is terminated, whichever happens first.

**3. PUBLIC COMMENT**

(Previously submitted to the School Committee through the Superintendent via [e.bouquillon@minuteman.org](mailto:e.bouquillon@minuteman.org))

**4. CHAIR'S REPORT, *Pam Nourse***

- a. For the Good of the Organization

**5. PRINCIPAL REPORT – *George Clement***

- a. COVID-19 At Home Testing Program
- b. Approval of the out-of-state field trip for the Horticultural Program to the Logees Greenhouses in Danielson, Connecticut on February 10<sup>th</sup> (sophomores and seniors) and February 17<sup>th</sup> (freshman/juniors)

**VOTE:** To approve the out-of-state field trip for the Horticultural Program to the Logees Greenhouses in Danielson, Connecticut on February 10<sup>th</sup> (sophomores and seniors) and February 17<sup>th</sup> (freshman/juniors), as presented

- c. Approval of out-of-state field trip for the Horticultural Program to the University of Connecticut's hydrogeology field training station on May 9th (or May 11<sup>th</sup>)

**VOTE:** To approve the out-of-state field trip for the Horticultural Program to the University of Connecticut's Hydrogeology field training station on May 9th (or May 11<sup>th</sup>), as presented

- d. Approval of the overnight or day trip over three days field trip for the Horticultural Program to the 92<sup>nd</sup> Annual FFA State Convention at the Sturbridge Host Hotel, Sturbridge, MA

**VOTE:** To approve the overnight or day trip over three days field trip for the Horticultural Program to the 92<sup>nd</sup> Annual FFA State Convention at the Sturbridge Host Hotel, Sturbridge, MA, as presented

**6. SUPERINTENDENT’S REPORT- *Dr. Edward Bouquillon***

- a. Approval to appoint Nikki Andrade as the Minuteman Retirement Board Representative

**VOTE:** To appoint Nikki Andrade as the Minuteman Retirement Board Representative

- b. Vaccine Clinic

- c. School Building Committee Report – *Ford Spalding*

- Budget Update

- d. Capacity Building Update - *Greg Joynt, Kaestle Boos Associates*

- North Outbuilding Project Presentation

**VOTE:** To appropriate \$650,000.00 from the Capital Stabilization Fund for the purpose of paying for costs associated with the construction of the North Outbuilding project

**VOTE:** To award the contract for the construction of the Minuteman Regional North Outbuilding to Seaver Construction and authorize Dr. Edward Bouquillon to execute the contract in the form presented to the Committee

**VOTE:** To request that the School Building Committee oversee the North Outbuilding project

- East Campus Development Project Update

- e. Town of Lincoln and Permitting Fees Refund Update

- f. Watertown Correspondence

**7. FINANCE REPORT – *Rich Ikonen***

- a. Finance Committee Update – *Steve Ledoux*

- b. Approval of the Special Education Increment Fee-Nonresident Students for FY23 to be \$7,100.00

**VOTE:** To approve the Special Education Increment Fee-Nonresident Students for FY23 to be \$7,100.00

- c. Approval for the Monthly List of Donations, as presented

**VOTE:** To approve the monthly list of donations

**8. COMMITTEE REPORTS**

- a. Communications, Access and Admissions Subcommittee – *Jeff Stulin*

- Fall 2022 Admissions Update – *Anthony Chiariello*

- Applications Received to Date

- b. Policy Subcommittee – *Alice DeLuca*

Policies for Review:

- 1) Use of Facilities Policy (KF)

**VOTE:** To approve the Use of Facilities Policy (KF) for first reading, as presented

**9. SECRETARY’S REPORT, *Alice DeLuca***

- a. Approval of Draft Minutes of January 11, 2022

**VOTE:** To approve the draft minutes of January 11, 2022 as presented

**10. EXECUTIVE SESSION**

**VOTE:** To enter Executive Session and not return to Open Session for the following reason(s):

1. To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel, namely the Superintendent-Director, Dr. Kathleen Dawson; and
2. Pursuant to Purpose 3 (MGL Ch. 30A, Sec. 21 (a) (3)) to discuss strategy with respect to collective bargaining with the Minuteman Faculty Association, as an open meeting may have a detrimental effect on the bargaining position of the School Committee, and the Chair so declares.

## **11. ADJOURNMENT**

Pursuant to Governor Baker's March 12, 2020, Order Suspending Certain Provisions of the Open Meeting Law, G.L.c.30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Minuteman School Committee will be conducted via remote participation to the greatest extent possible.