



**REGULAR MEETING 6:30 PM  
MINUTEMAN SCHOOL COMMITTEE  
TUESDAY, NOVEMBER 16, 2021**

**Remote Participation Meeting Via ZOOM**

**Meeting ID: 843 8217 3307**

**Password: 951646**

**AGENDA**

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**1. CALL TO ORDER**

**2. ADOPTION OF REMOTE PARTICIPATION**

**VOTE:** To adopt remote participation by all members of this Minuteman School Committee pursuant to and in accordance with Sections (2) and (3) of the Executive Order Suspending Certain Provisions of the Open Meeting Law made by the Governor of Massachusetts on March 12, 2020, such adoption to be effective until said Executive Order is rescinded or the Commonwealth's State of Emergency as referenced in said Executive Order, is terminated, whichever happens first.

**3. PUBLIC COMMENT**

(Previously Submitted to the School Committee Through the Superintendent via e.bouquillon@minuteman.org )

**4. CHAIR'S REPORT, *Pam Nourse***

- a. For the Good of the Organization
- b. School Committee Goals and Actions for 2021-2022

**VOTE:** To approve the School Committee Goals and Actions for 2021-2022, as presented

**5. PRINCIPAL REPORT – *Katie Bouchard***

- a. October 23<sup>rd</sup> Homecoming Event
- b. Work Co-Op Program Update
- c. Current Freshman Exploratory Update
- d. Lexington BattleGreen Run Highlights
- e. Test and Stay Program Update – *Dr. Amy Perreault*
- f. Fall 2022 Admissions Update – *Anthony Chiariello*
  - o Applications Received to Date
  - o Showcase Day – Wednesday, November 10<sup>th</sup>
  - o Open House Events – Sunday, November 21<sup>st</sup>
  - o Virtual Family Information Session – November 15, 2021

## 6. SUPERINTENDENT'S REPORT- *Dr. Edward Bouquillon*

- a. District Outreach
  - o Superintendents Luncheon Meeting – Tuesday, October 19<sup>th</sup>
  - o Legislative Breakfast – Friday, October 29<sup>th</sup>
  - o Meeting with President Sisson of Middlesex Community College
- b. NEASC On site Visit: Nov 1 – 4<sup>th</sup>: Update
- c. Possible Vote to Authorize the Superintendent-Director to Enter Into a Net Metering Agreement on Behalf of Minuteman
  - VOTE:** To authorize Superintendent-Director as an Authorized Agent to represent Minuteman Regional Vocational Technical School District as a public entity related to the Net Metering Program and the Superintendent-Director is authorized to sign the “Net Metering Public ID Signature Sheet” on behalf of Minuteman Regional Vocational Technical School District
- d. School Building Committee Report – *Ford Spalding*
- e. Capacity Building Update

## 7. FINANCE REPORT - *Richard J. Ikonen*

- a. Approval of the Easement for Electric Services
  - VOTE:** To approve the Easement for Electric Services, as presented
- b. Approval of FY22 Budget Transfers
  - VOTE:** To approve the FY22 Budget Transfers, as presented
- c. Discussion of FY22 First Quarter General Fund Report
- d. Discussion of FY22 First Quarter Revolving Fund Report
- e. FY23 Budget Process Update
- f. Approval of Members of the OPEB Advisory Group
  - VOTE:** To approve the members of the OPEB Advisory Group
- g. Facilities Rentals Update
- h. Approval of the Monthly List of Donations
  - VOTE:** To approve the October List of Donations

## 8. COMMITTEE REPORTS

- a. Superintendent Screening Committee – *Ford Spalding*
- b. Finance Committee – *Steve Ledoux*
- c. Policy Subcommittee – *Alice DeLuca*
  - Policies for Review:
    - 1) Minuteman Regional Vocational Technical School District Admission Policy
      - VOTE:** To approve the Minuteman Regional Vocational Technical School District Admission Policy for first reading, as presented
    - 2) Section B of the Policy Manual
      - VOTE:** To approve Section B of the Policy Manual for first reading, as presented
- d. Communications, Access and Admissions Subcommittee – *Jeff Stulin*

## 9. SECRETARY'S REPORT, *Alice DeLuca*

- a. Approval of Draft Minutes of October 12, 2021
  - VOTE:** To approve the draft minutes of October 12, 2021 as presented

## **10. ADJOURNMENT**

Pursuant to Governor Baker's March 12, 2020, Order Suspending Certain Provisions of the Open Meeting Law, G.L.c.30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Minuteman School Committee will be conducted via remote participation to the greatest extent possible.