

**LANCASTER AFFORDABLE HOUSING TRUST**

**Meeting Agenda**

**Thursday, March 7, 2024 via ZOOM**

**7:00 P.M.**



Join Zoom Meeting

<https://us02web.zoom.us/j/87535455175?pwd=VUcxMm00djJLSVN6ZE1NRForVy8wUT09>

Meeting ID: 875 3545 5175

Passcode: 588080

Meeting Materials

<https://www.ci.lancaster.ma.us/affordable-housing-trust/pages/meeting-materials>

**I. Call to Order & Administration**

1. Victoria Petracca, Chair, will call the meeting to order
  - a. Roll call attendance

**II. Approval of Meeting Minutes**

1. Review & take action on Meeting Minutes of February 1, 2024; February 15, 2024

**III. Scheduled Appearance(s) – None**

**IV. Housing Production Plan 2024-2029: Next Steps**

1. Review draft notice of award
2. Review draft contract
3. Set timeline for the contract negotiations
4. Note: An approved Housing Production Plan is a requirement for Safe Harbor

**V. Review Annual Report Submittal**

**VI. Updates to SHI Pipeline (in order of number of affordable units)**

1. 40R Smart Growth District, approximately 1410 – 1474 Lunenburg Road, Route 70
2. Neck Farm Estates, 13 Neck Road, Chapter 40B, Comprehensive Permit
3. Laurel Hill, Harbor Classic Homes, 2038 Lunenburg Road, Special Permit
4. Property rehab, Cleveland Street LLC, 197 South Main Street, Inclusionary Zoning, Local Action Unit

**VII. Updates to Existing Subsidized Housing Inventory (SHI) - None**

## **VIII. Correspondence**

## **IX. Public Comment**

## **X. New Business**

## **XI. Communications**

1. Next Scheduled Affordable Housing Trust Meetings
  - a. Thursday, April 4, 2024 at 7 P.M. via Zoom
  - b. Thursday, May 2, 2024 at 7 P.M. via Zoom
2. Resident Survey for Lancaster 2035 Comprehensive Plan (available on-line or paper)
3. Citizen Planner Training Collaborative – Annual Conference Saturday, March 16, 2024 at 8 AM to 3:30 PM at Holy Cross College, Worcester
  - a. Registration deadline: Tuesday, March 12, 2024
  - b. Details: [Annual Conference – CPTC \(masscptc.org\)](https://www.masscptc.org)
4. Neck Farm Estates Comprehensive Permit Hearing
  - a. Continued to Thursday, March 28, 2024 at 7 P.M. in person at Nashaway Room, Prescott Building and via Zoom

## **XII. Adjournment**