



**LANCASTER SELECT BOARD**  
**Revised\***  
**Special Meeting Agenda via ZOOM™**  
**Wednesday, September 29, 2021**  
**6:00 P.M.**

*In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV*

**I. CALL TO ORDER**

Chairman Jason A. Allison will call the meeting to Order at 6:00 P.M. via ZOOM™

Join Zoom Meeting

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<https://us02web.zoom.us/j/88480680293>

Meeting ID: 884 8068 0293

One tap mobile

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Dial by your location

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+1 253 215 8782 US (Tacoma)

Meeting ID: 884 8068 0293

Find your local number: <https://us02web.zoom.us/j/kcUkguEQnP>

**II. PUBLIC COMMENT PERIOD**

6:00 P.M. - Opportunity for the public to address their concerns, make comment and offer  
6:10 P.M. suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

**III. APPROVAL OF MEETING MINUTES - NONE**

**IV. SCHEDULED APPEARANCES & PUBLIC HEARINGS - NONE**

**V. BOARDS, COMMITTEES AND DEPARTMENTS REPORTS - NONE**

**VI. TOWN ADMINISTRATOR REPORT - NONE**

Town Administrator Orlando Pacheco will update the Board on the status of current projects pending.



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**VII. ADMINISTRATION, BUDGET, AND POLICY**

1. Division of Capital Asset Management and Maintenance (DCAMM)
  - Discussion on Land Sale Partnership Agreement
2. Discussion on status of the Economic Development Committee\*
3. COVID Vaccine Mandate policy (Vote may be taken)\*

**VIII. APPOINTMENTS AND RESIGNATIONS - NONE**

**IX. LICENSES AND PERMITS - NONE**

**X. OTHER/UNFINISHED BUSINESS \***

- **Annual Town Report**  
Estimated due date for the Annual Town Report will be December 2021. Mr. Pacheco reported that some of the reports are now in and can now start compiling them sooner therefore maybe able to accelerate the December date.
- **Code of Conduct Policy**  
Comments have been forwarded to Select Board members and ask the Human Resources Director to incorporate those comments into a draft and sent out to the Select Board for their review.
- **North Lancaster Settlement**  
Town Administrator will work with Capital Group and to get the Assignment and Assumption Agreement and once that is received can move forward with the closing as soon as possible, and to have this resolved. If this cannot be turned around soon, Town Administrator will ask Capital Group to formally state why and to provide that in writing. If there is a refusal in the request, the Town will need to engage Town Counsel. Mr. Pacheco reported he will get Mr. DePietri's demand in writing and send to Town Counsel for their opinion and have something by the 29<sup>th</sup> of September.
- **Division of Capital Asset Management and Maintenance (DCAMM)**  
Ms. Turner spoke of the upcoming September 29<sup>th</sup> meeting and talking about the mechanics of the next steps. She noted the Legislative Delegation will be meeting on September 30<sup>th</sup> and after that meeting there will then have public meetings and forums.
- **Aggregation**  
Town Administrator will have Colonial Power attend the next Energy Commission meeting.
- **Gazebo Ramp**  
Materials have been ordered and the goal is to have this completed by Halloween is on target. Mr. Pacheco reported that Dig Safe will need to be called for this project.
- **Status Barrett Planning Group**  
To be an agenda item in a future Select Board meeting



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- **Audit Services**  
Powers & Sullivan is under contract for the FY22 Audit. Mr. Pacheco reported that this is an exempt service but can do a quote. Ms. Turner would like to assemble an Audit Committee.
- **0 Hardy Street**  
Value has been re-adjusted to \$1,100.00. Property was listed as buildable but is a non-buildable land locked parcel. Town Administrator would like to look into the title work on this parcel and the town's tax attorney Jim Coppola look into it.

**XI. NEW BUSINESS \***

*\*This item is included to acknowledge that there may be matters not reasonably anticipated by the Chair*

**XII. COMMUNICATIONS**

Select Board's next regular meeting will be held via Zoom on October 4, 2021 at 6:00pm

**XIII. ADJOURNMENT**