



**LANCASTER SELECT BOARD**  
**Regular Meeting Agenda - AMENDED**  
**Prescott Building – Nashaway Room & ZOOM**  
**Monday, October 16, 2023**  
**5:00 P.M. \***



*In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV*

## **I. CALL TO ORDER**

Chair Stephen J. Kerrigan will call the meeting to Order at 5:00 P.M.\* in the Nashaway Room, located on the second floor of the Prescott Building, 701 Main Street, Lancaster, MA

Join Zoom Meeting

<https://us02web.zoom.us/j/86873998878?pwd=Y1ZXZl1SWmZ4SFpQR2FHcy9WeHFIZz09>

Meeting ID: 868 7399 8878

Passcode: 954354

One tap mobile

+13017158592,,86873998878#,,,,\*954354# US (Washington DC)

+13052241968,,86873998878#,,,,\*954354# US

Find your local number: <https://us02web.zoom.us/u/kRxsHyMAO>

Additional materials for Select Board meetings are available at:

<https://www.ci.lancaster.ma.us/administration-select-board/pages/meeting-materials>

Residents Have the Ability to Ask Questions via ZOOM.

## **II. 5:05 PM – EXECUTIVE SESSION WITH DPW COMMISSIONERS \***

Enter Executive Session

- a. The Select Board will meet in Executive Session pursuant to M.L.G. c, 30A §21(a) for the following purpose:
  - i. Purpose (3): conduct a strategy session in conjunction with the members of the Board of Public Works, the Town Administrator and the DPW Superintendent, to prepare for negotiations with AFSCME Local 3720, the DPW Union.

As Executive Session is necessary to protect the bargaining position of the Town, the Select Board will reconvene in open session thereafter.

## **III. APPROVAL OF MEETING MINUTES**

Review and take action on the Select Board's Meeting Minutes from September 18, 2023 (Tabled from 10.2.23 meeting).

## **IV. BOARDS, COMMITTEES AND DEPARTMENT REPORTS**

- Government Study Committee Discussion - Overview, Timeline, Charge, Priorities & Membership.



**LANCASTER SELECT BOARD**  
**Regular Meeting Agenda - AMENDED**  
**Prescott Building – Nashaway Room & ZOOM**  
**Monday, October 16, 2023**  
**5:00 P.M. \***

*In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV*

**V. PUBLIC COMMENT**

*Opportunity for the public to address their concerns, make comments, offer suggestions, or ask questions.*

**VI. ADMINISTRATION, BUDGET, AND POLICY (Vote may be taken)**

- Town Administrator Review (Allison)
- Kalon Farms – Right of 1<sup>st</sup> Refusal, continued from 10.2.23 Select Board meeting. (Turner)
- Building, Electrical & Plumbing Fees Update & Acceptance (TA & Bld. Commissioner Silva)
- Town Meeting Day/Time Preference – Survey Results
- Open Meeting Law Complaint: Heather Lennon filed Complaint against Select Board Chair Stephen Kerrigan

**VII. APPOINTMENTS & RESIGNATION NOTIFICATIONS (Resignation votes not needed)**

Resignations

- Government Study Committee – Christine Burke

Appointments

- Government Study Committee – Susan Munyon
- Tax Fairness Committee – Haidee LeClair

**VIII. LICENSES AND PERMITS**

Applications for use of the Town Gazebo/Town Green

Date of Activity: Saturday, December 2, 2023 from 6:45pm-9:00pm

Contact: Judy Kittler Zmijak

Event: Tree Lighting sponsored by the Lancaster 4-H

Rental Application for Use of the Town Hall Auditorium

Date of Activity; November 29, 2023 – December 3, 2023

Contact: Judy Kittler Zmijak – Lancaster 4-H

Event: Lancaster Festival of Trees

Applications for Use of the Town Gazebo/Town Green

Date of Activity: Sunday, March 12, 2024, from 9:00am – 10:30am

Contact: Judy Kittler Zmijak

Event: Lancaster Easter Egg Hunt sponsored by the Lancaster 4-H

Application for Special (One Day) Liquor License – Beer & Wine

Date of Activity: Sunday, October 29, 2023 from 4:00pm – 8:00pm

Contact: Sterling Street Brewery – Jesse Tarbell

Event: Halloween on the Green



**LANCASTER SELECT BOARD**  
**Regular Meeting Agenda - AMENDED**  
**Prescott Building – Nashaway Room & ZOOM**  
**Monday, October 16, 2023**  
**5:00 P.M. \***

*In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV*

**IX. COMMUNICATIONS**

- Next Select Board Meetings will be held on Monday, November 6, 2023 at 6:00pm and November 20, 2023 at 6:00pm
- Miscellaneous Correspondence & Memorandums

**X. ADJOURNMENT**