



**LANCASTER SELECT BOARD**  
**Regular Meeting Agenda**  
**Prescott Building – Nashaway Room & ZOOM**  
**Monday, November 20, 2023**  
**6:00 P.M.**



*In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV*

**I. CALL TO ORDER**

Chair Stephen J. Kerrigan will call the meeting to Order at 6:00 P.M. in the Nashaway Room, located on the second floor of the Prescott Building, 701 Main Street, Lancaster, MA. Members of the public are welcome to attend this in-person or by the remote zoom connection which is provided as a courtesy. Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

Town of Lancaster is inviting you to a scheduled Zoom meeting.

Topic: Select Board Meeting

Time: Nov 20, 2023 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82848467259?pwd=bG53dU9JU9JkNWK0lQOEMrdzhLZz09>

Meeting ID: 828 4846 7259

Passcode: 244382

One tap mobile

+13126266799,,82848467259#,,,,\*244382# US (Chicago)

+16465588656,,82848467259#,,,,\*244382# US (New York)

Find your local number: <https://us02web.zoom.us/u/kexQy4Lnc>

Residents Have the Ability to Ask Questions via ZOOM.

**II. APPROVAL OF MEETING MINUTES**

Review and take action on the Select Board's Meeting Minutes: November 6, 2023.

**III. SCHEDULED APPEARANCES & PUBLIC HEARINGS - NONE**

**IV. BOARDS, COMMITTEES AND DEPARTMENT REPORTS - NONE**

**V. PUBLIC COMMENT**

*Opportunity for the public to address their concerns, make comments, offer suggestions, or ask questions.*



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**VI. TOWN ADMINISTOR REPORT**

1. Division pf Capital Asset Management and Maintenance (DCAMM) Next Steps
  - o Public Input – Process and Time Proposal

**VII. ADMINISTRATION, BUDGET, AND POLICY (Vote may be taken)**

1. Budget Review
  - o FY25 Financial Outlook
  - o Capital Budget
2. Memorandum of Understanding (MOU) Amendment Update – North Lancaster Parcels
3. Accounting/Budget Software (tabled from Select Board Meeting 10.2.23) - Turner
4. Update/Review Town-Wide Fees (tabled from Select Board Meeting 10.2.23) - Tuner

**VIII. APPOINTMENTS & RESIGNATION NOTIFICATIONS – (Resignation Votes not needed)**

Resignations

Community Preservation Act Committee – Shawn Winsor

**IX. LICENSES AND PERMITS**

Special (One Day) Liquor License Application

Organization: Lancaster PTO

Event: Art and Vendor Fair (PTO Fundraiser)

Event Date and time: December 2, 2023 from 12pm-4pm

Location: Lancaster Community Center, 39 Harvard Road

**X. COMMUNICATIONS**

- Town Offices will be closed on Thursday, November 23<sup>rd</sup> and Friday, November 24<sup>th</sup> in observance of Thanksgiving.
- Select Board Regular Meetings: December 4, 2023 and December 18, 2023 at 6:00pm
- Affordable Housing Trust
- Miscellaneous Correspondence & Memorandums

**XI. NEW BUSINESS – Unforeseen by the Board**

**XII. ADJOURNMENT**